

MASTER OF ARTS (EDUCATION)

Term-End Examination

June, 2011

MES-044 : INSTITUTIONAL MANAGEMENT

Time : 3 hours

Maximum Weightage : 70%

Note : All questions are compulsory. All questions are of equal weightage.

1. Answer the following in about 600 words :

What is meant by curriculum transaction ?
Discuss planning involved in the process of curriculum transaction.

OR

How are curricular activities different from co - curricular activities in their objectives and planning criteria ? Illustrate your answer with the help of examples.

2. Answer the following in about 600 words :

What is educational finance ? Discuss various sources of educational finance.

OR

Discuss the concept and role of human relations approach in the context of managing an educational institution. Give suitable examples to support your answer.

3. Answer any four of the following questions in about 150 words each :

- (a) What is the difference between maintenance grants and development grants ?
- (b) Discuss in brief the process of planning physical resources in an educational institution.
- (c) Discuss at least three areas of immediate concern in educational management research.
- (d) How can action planning be useful as an integrative quality tool ?
- (e) Discuss the major functions performed by an administrator.
- (f) How are capital items different from revenue items ? Illustrate your answer with examples.

4. Answer the following question in about 600 words :

What do you understand by an accounting cycle ? Prepare an accounting cycle highlighting the different steps associated with it.