

00225

**B.Sc. IN MEDICAL RECORD SCIENCE AND
HEALTH INFORMATION TECHNOLOGY**

Term-End Examination
June, 2011

BAHI-021 : MEDICAL RECORD SCIENCE

Time : 3 hours

Maximum Marks : 70

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- Note :**
- (i) *This question paper consists of **Part A and B.***
 - (ii) ***Part-A** contains 8 questions. Answer **any five** questions.*
 - (iii) ***Part-B** contains 8 short notes. Write **any five** short notes.*
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PART - A

Answer *any five* questions :

8x5=40

1. Write about the contents of Medical Records.
2. Write down the purposes of Medical Records.
3. List the various indexes and registers used in the Medical Records Department. Draw a Disease Index.
4. List the important tasks performed by the Medical Records personnel.

5. Write down the points limited to the quantitative review of medical records.
6. List the contents of authorization forms used for release of patient information.
7. Define subpoena duces tecum. List the steps that should be taken before submitting the medical record in a court of Law.
8. What is meant by Terminal Digit Filing System ? Write down its advantages.

PART - B

Write short notes on *any five* of the following : **6x5=30**

- (a) Standard History part of a History and Physical Examination form.
 - (b) Important items listed on the Labour Record
 - (c) Problems Oriented Medical Records.
 - (d) Unit Numbering System and Serial Unit Numbering
 - (e) Physician Index
 - (f) Operation Index
 - (g) Utilization Review and Peer Review
 - (h) Medical Record Retention Policy.
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