

Bachelor in Information Technology (BIT)

00203

Term-End Examination

June, 2010

CSI-21 : COMPUTER MANAGEMENT

Time : 3 hours

Maximum Marks : 75

Note : There are two sections in this paper. Section-A is compulsory. Answer any three questions from Section-B.

SECTION - A

1. State whether the following statements True or False : 10
- (a) The Production budget is generally not based on the Sales budget.
 - (b) Planning is not about what we will do in the future, it is about what we will do now to make the future all we want it to be.
 - (c) The tests for measuring job knowledge are known as Trade Tests.
 - (d) Ranking procedures are typically not based on specifically defined measures of job-relevant performance.

- (e) Long range planning focused on forecasting the future by using economy and technological tools.
- (f) Network structure is mostly used in business organisations which have socio-political objective.
- (g) Intrinsic motivation is not related to the job one is doing.
- (h) No system of planning can be successful without having an efficient and effective system of control.
- (i) Selection process is negative in nature in the sense that rejection of candidates is involved.
- (j) Large turn-key projects in specialised fields require a matrix structure.

- 2. (a) What is Performance Appraisal (PA) ? 10
Explain PA Scenario as an organisational event ?
- (b) What do you mean by Strategic Planning ? 5
Explain.
- (c) Differentiate between Fixed and Flexible 5
budgets.

SECTION - B

Answer *any three* questions from this section :

3. (a) What are the facts that should be covered by a good induction programme and name the steps which an induction programme consists ? 10
- (b) What is an organisation chart ? Draw an organisation chart for a manufacturing company. 5
4. (a) Explain the various differentiation methods of tasks and activities that exist within an organisation. 10
- (b) What are the certain qualities of Good Interviewers ? 5
5. (a) Describe the relationship between social needs and productivity in view of an organisations. 10
- (b) What are the certain main characteristics of a budget ? 5
6. (a) Write a short note on Hierarchy of Human Needs in an organisation. 5
- (b) What is a Budget ? Explain its two basic classes. 5
- (c) Describe the terms strategic management and operational management. 5