

**Post Graduate Diploma in School
Leadership and Management (PGDSLM)**

Term-End Examination

June, 2010

**MES-006 : MANAGING
TEACHING-LEARNING**

Time : 3 hours

Maximum weightage : 70%

- Note : (i) All the four questions are compulsory
(ii) All the questions carry equal weightage.*

1. Answer the following question in about 600 words :

Discuss the principles of Time table construction and elaborate the role of Head teacher/Principal in managing Time table.

OR

Explain the nature and importance of Multimedia packages for effective teaching - learning process and describe your role as a Head teacher/Principal in planning and managing of multimedia package.

2. Answer the following question in about 600 words :

Describe various classroom practices being followed by the teacher. Discuss the role of Head teacher/Principal for effective guidance and supervision of classroom practices.

OR

Discuss the nature and types of teaching-learning resources. Describe the ways to utilise resources for organizing and promoting learning experiences.

3. Write short notes on *any four* of the following in about **150** words each :

- (a) Physical Resources – Nature and Types.
- (b) Criteria for selection of Human Resources.
- (c) Procurement process of Teaching - learning material.
- (d) Constraints in physical resource management.
- (e) Role of ICT in curriculum transaction.
- (f) Principles of planning and organization of curriculum.

4. Answer the following question in about **600** words :

Explain the term “Class-room environment”. Describe the problems faced by you as a Head Teacher/Principal to maintain conducive class-room environment. Prepare a report on how you managed/solved those problems with suitable illustrations.
