

01563

DIPLOMA IN NURSING ADMINISTRATION

Term-End Examination

December, 2010

BNS-014 : RESOURCE MANAGEMENT

Time : 3 hours

Maximum Marks : 70

Note : Attempt all questions.

1. (a) Define the term personnel management.
(b) Describe the objectives of nursing personnel management.
(c) Discuss the characteristics of sound personnel management. **2+5+8=15**

2. Material management is one of the important responsibility of a nurse administrator keeping the statement in mind answer the following : **2+5+8=15**
 - (a) Explain the aims and objectives of material management.
 - (b) List the steps of process of material management.
 - (c) Discuss the role of nurse administrator in material management.

3. Discuss the areas of Hospital Information System. 15
Support your answer with examples from nursing administration.
4. Describe the skills required by a nurse manager 10
in the office management.
5. Write short notes on *any three* of the following : 3x5=15
- (a) Types of interpersonal relationship.
 - (b) ABC analysis as a method of inventory control.
 - (c) Benefits of budgeting control.
 - (d) Hardware Versus Software of computer.
 - (e) Purpose and advantages of auditing.
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