

**POST BASIC  
BACHELOR OF SCIENCE (NURSING)**

00283

**Term-End Examination  
December, 2010**

**HS3T3 : NURSING ADMINISTRATION**

*Time : 3 hours*

*Maximum Marks : 70*

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*Note : Attempt all questions.*

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1. (a) Define the term administration and management. 3+12=15  
(b) Describe *any ten* factors you will keep in mind as a nurse administrator for effective administration in nursing.
  
2. Discuss the objectives of nursing services support 15  
your answer with examples.
  
3. (a) Define Personnel management. 2+3+10=15  
(b) List the aims of Personnel management.  
(c) Explain the nursing activities of Personnel management.

4. (a) Define the term Communication.  $2+3+10=15$
- (b) List the steps in Communication process.
- (c) Discuss about the formal and informal Communication in nursing administration.
5. Write short notes on *any Two* of the following :  $2 \times 5 = 10$
- (a) Critical thinking and analytical thinking.
- (b) Challenges before nurses.
- (c) Essential requisite of budget preparation.
- (d) Essentials of good PR.
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