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**MHA-013**

**M. SC. IN HOSPITALITY  
ADMINISTRATION (MHA)**

**Term-End Examination**

**June, 2022**

**MHA-013 : HUMAN RESOURCE PLANNING**

*Time : 3 Hours*

*Maximum Marks : 100*

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**Note :** (i) *Answer any **five** questions.*

(ii) *All questions carry equal marks.*

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1. Elucidate the concept of human resource planning and bring out its significance in the hospitality industry. 20
2. Describe job description along with its uses in hospitality industry. List down salient features of job description with its importance. 10+10
3. Explain how HRIS has improved over time and contributed to increased organisational efficiency with the technological interventions.

20

**P. T. O.**

4. Describe scope and purpose of HR audit with applicable examples. 20
5. Write short notes on the following : 4×5=20
  - (a) Human Resource Inventory
  - (b) Emerging Organisational Structures
  - (c) Job Specifications
  - (d) Reasons for job relocation
6. (a) What do you understand by Orientation ? 10
  - (b) Explain objectives, content and guiding policies of orientation. 10
7. Compare performance appraisal and potential appraisal. Explain the salient features of potential appraisal. 20
8. Explain the steps of an effective human resource planning process. 20
9. "Hiring of employee in hospitality has seen a sea change." Justify this statement with example. 20
10. Write notes on the following : 10×2=20
  - (a) Method of Training
  - (b) HRD Strategies