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MFN-010

**MASTER OF SCIENCE (DIETETICS  
AND FOOD SERVICE MANAGEMENT)**

**M. Sc. (DFSM)**

**Term-End Examination**

**June, 2020**

**MFN-010 : UNDERSTANDING COMPUTER  
APPLICATIONS**

*Time : 2  $\frac{1}{2}$  Hours*

*Maximum Marks : 75*

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*Note : Question number 1 is compulsory. Attempt  
other three questions. Answer four questions  
in all.*

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1. (a) Explain the following in 2-3 sentences  
each : 2 each
- (i) CPU of a computer

P. T. O.

- (ii) Ergonomics
  - (iii) PowerPoint Presentation
  - (iv) Disk Defragmentation
  - (v) MS-Word Document
- (b) Enumerate the various types of Input-Output (I/O) devices, used in computer. 5
2. (a) List various facilities available on the control panel and explain the functioning of any *five* facilities. 10
- (b) What are the different types of memories available in computer system ? Explain them in details. 10
3. (a) List the steps for performing the following page setting in MS-Word : 2 each
- (i) Creating left margin as 1.5 cm
  - (ii) Setting page of legal size

- (iii) Setting page in landscape manner
  - (iv) Creating bottom margin as 2 cm
  - (v) Setting font size to 14 points
- (b) Why security of data on a computer is important ? How a password can be set for a desktop computer ? 10
4. (a) List various hazards of virus. How can system be protected from viruses ? 10
- (b) List the steps to encrypt a word file. How can it be decrypted at receiver side ? 10
5. Write short notes on the following in about 200-250 words each : 5 each
- (i) To insert and save data in Excel File
  - (ii) To search a content on internet
  - (iii) To install a computer network through LAN
  - (iv) Salient features of a computer

6. (a) What is meant by pivot tables ? Explain the steps involved in making the pivot table. 5
- (b) Explain the following in the context of PowerPoint : 15
- (i) Insert a new slide in a presentation
  - (ii) Entering and editing text in a slide
  - (iii) Inserting picture in a presentation
  - (iv) Adding colour to the background of a slide
  - (v) Adding header and footer to a slide