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## BACHELOR IN HOTEL MANAGEMENT

### Term-End Examination

June, 2014

### BHY-026 : COMPUTER SKILLS

Time : 3 hours

Maximum Marks : 100

Note : (i) Attempt *any five* questions.

(ii) *All* questions carry equal marks.

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1. Discuss in detail various Input and Output devices of a computer. 20
  2. What is a virus ? How would you ensure virus free computer systems in a hotel ? 20
  3. Explain (any two) 10x2
    - (a) Lan
    - (b) Wan
    - (c) Man
  4. Explain in detail DOS. Discuss its features and functions. 20
  5. What is an operating system ? Explain features of Windows 2007. 20
  6. Explain different types of modems. 20

7. Explain in brief : (any five) 5x4
- (a) Emailing
  - (b) Surfing
  - (c) Chatting
  - (d) Blog
  - (e) Search Engines
  - (f) Browser
8. Is MS excel suitable for accounting functions ? 20  
Explain formulas used in MS excel.
9. What do you understand by Hyperlink ? How is it created ? 20
10. What are the factors to be considered while selecting IT systems for a hotel ? 20
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