

**DIPLOMA IN MECHANICAL ENGINEERING
(DME)**

Term-End Examination

June, 2014

00340

BME-044 : INDUSTRIAL MANAGEMENT

Time : 2 hours

Maximum Marks : 70

Note : Attempt any **six** questions, including Question no. 1 which is **compulsory**.

1. Select the most suitable answer of the following : *10×2=20*

(a) Effective executives tend to be

- (i) less anxious
- (ii) more intelligent
- (iii) more optimistic
- (iv) All of the above

(b) “_____” theory is an explanation of behaviour of people who work in the organisation.

- (i) Technological
- (ii) Educational
- (iii) Management
- (iv) Experimental

- (c) Issuance of policies and procedures is an example of
 - (i) Downward communication
 - (ii) Upward communication
 - (iii) Lateral communication
 - (iv) None of the above

- (d) Which of the following Acts provides for welfare, registration, safety and leave ?
 - (i) The Minimum Wages Act, 1948
 - (ii) The Workmen's Compensation Act, 1923
 - (iii) Factories Act, 1948
 - (iv) None of the above

- (e) A good leadership quality is
 - (i) possesses an autocratic behaviour
 - (ii) decides hurriedly
 - (iii) listens to subordinates
 - (iv) None of the above

- (f) Maslow's need hierarchy study consists of
 - (i) Safety and security
 - (ii) Esteem and status
 - (iii) Belonging and social needs
 - (iv) All of the above

- (g) The decision making process involves the following :
 - (i) Design the problem
 - (ii) Develop the model
 - (iii) Analyse the problem
 - (iv) None of the above

- (h) Control and organisational factors are
 - (i) Perception formation
 - (ii) Motivational dynamics
 - (iii) Organisational communication
 - (iv) All of the above
- (i) Vertical co-ordination consists of the following :
 - (i) Function
 - (ii) Span of control
 - (iii) Process
 - (iv) Time
- (j) Capital markets deal in the following types of securities :
 - (i) Corporate equities
 - (ii) Treasury bills
 - (iii) Certificate of deposits
 - (iv) Commercial papers

2. (a) Describe the concept of division of labour. Also write the advantages and disadvantages of division of labour.
- (b) What is systems approach of an organisation ? Explain its importance with a neat diagram. 5+5
3. (a) Explain the levels of management with suitable examples.
- (b) Define planning. Why is planning important ? Explain. 5+5

4. (a) How do you classify the policies of planning? Explain each one of them in detail.
- (b) Define directing. Describe the principles of directing. 5+5
5. (a) Define communication. What are the objectives of communication? Explain.
- (b) Define leadership. Explain the various functions of leadership. 5+5
6. (a) What is the span of control? List out the major factors influencing span of control.
- (b) In what way is project organisation different from functional organisation? 5+5
7. (a) What is decision-making? Discuss the stages involved in decision-making process.
- (b) Explain the terms – policies, procedures, rules and budget. 5+5
8. (a) What are the salient provisions of Factories Act, 1948?
- (b) What are the salient provisions of Workmen's Compensation Act, 1923? 5+5
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