

**B.Sc. IN MEDICAL RECORDS SCIENCE AND  
HEALTH INFORMATION TECHNOLOGY**

**Term-End Examination**

**June, 2013**

**BAHI-024 : INTRODUCTION TO MANAGEMENT ;  
ORGANISATION AND MANAGEMENT OF  
HOSPITAL AND HEALTH SYSTEM**

*Time : 3 hours*

*Maximum Marks : 70*

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- Note :** (i) *This question paper has two Parts.*  
(ii) *Attempt any five questions from part A. Each question carries 8 marks.*  
(iii) *Attempt any five short notes from Part B. Each carries 6 marks.*
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**PART- A**

1. Define Management. Discuss the functions of management.
2. Define Communication. Discuss in detail various elements of communication.
3. Define Motivation and discuss various theories of motivation.

4. Briefly discuss the functions of engineering department of a hospital.
5. What do you mean by Disaster ? Enlist various types of disasters. Describe the role of hospital in management of disasters.
6. Differentiate between Communicable and Non-communicable diseases and National Health Programmes related to them.
7. State the objectives and functions of WHO.
8. Describe the organisation and functioning of an OPD of a hospital.

## PART - B

Write short notes on *any five* of the following.

Each question carries *six* marks :

1. Health Insurance
  2. Linen and Laundry
  3. Hospital acquired infections
  4. Utility of transport in hospital health services
  5. Acute radiation syndrome
  6. Public relations in hospital
  7. Classification of hospitals
  8. Qualities of a good leader
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