

**B.Sc. IN MEDICAL RECORD SCIENCE AND
HEALTH INFORMATION TECHNOLOGY**

Term-End Examination

June, 2013

BAHI-021 : MEDICAL RECORD SCIENCE

Time : 3 Hours

Maximum Marks : 70

PART-A

Answer *any five* questions. Each carries 8 marks.

1. (a) Write down the conditions necessitating consultation. 8x5=40
(b) What are the items of information recorded by the attending physician as well as the consultant on the "Consultation Medical Record" form ?
2. (a) Which are the two vital events occurring in any hospital having Obstetric Department ?
(b) How are these reported to the concerned Municipal Authorities ?
3. (a) Explain the following terms :
(i) Sub-poena
(ii) Sub-poena duces tecum
(b) What steps are required to be taken on receipt of sub-poena duces tecum ?

4. (a) Explain inter departmental Relationship between various departments in a hospital.
(b) Why intra departmental relationship is important in any Medical Record Department ?

5. Prepare Formats of the following :
(a) Birth Register
(b) Death Register
Showing any two entries in each register.

6. (a) Compare the centralised and decentralised filing systems.
(b) Which of the above is considered essential in an Unit Numbering System ?

7. Explain how the movement of medical records can be controlled in a filing area of a Medical Record Department.

8. What precautions should be taken for the safe custody of medico-legal cases, in the Medical Record Department ?

PART-B

9. Write brief description of *any five* of the following.
Each carries 6 marks. **6x5=30**
- (a) Main functions of any well-organised Medical Record Department.
 - (b) Implications of disclosure of information from Medical Records to unauthorised agencies/persons.
 - (c) Three major sections of the Medical Record and the contents of each section.
 - (d) Standard order of assembling of various medical record forms before the discharged/expired medical records are filed in the Medical Record Department.
 - (e) Informed Consent.
 - (f) Distinguish between "Source Oriented Medical Record" and "Problem-Oriented Medical Record".
 - (g) Medical Record Committee.
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