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BNS–210

**POST BASIC BACHELOR OF SCIENCE
(NURSING) [B. SC. (N) PB]**

Term-End Examination

December, 2023

BNS-210 : NURSING ADMINISTRATION

Time : 3 Hours

Maximum Marks : 70

***Note :** All questions are compulsory. Support your answer with examples from nursing. Follow word limit as given below : 10 marks—1000 words, 5 marks—500 words, 3 marks—200 words, 2 marks—50-70 words.*

1. (a) Explain the requisites contributing to effective administration. 6
- (b) Describe levels of administration and skills required by nursing personnel at each level. 3+6

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2. (a) Explain the factors to be considered for organizing patient care in hospital. 5
- (b) Discuss nursing audit as a means for evaluating nursing care. 5
3. (a) Discuss activities of personnel management department in an organization. 5
- (b) Discuss the meaning of the following terms :
- (i) Job description 2
- (ii) Job analysis 2
- (iii) Job evaluation 2
- (c) Explain the advantages of Job analysis. 4
4. (a) Explain the meaning of nursing informatics. 2
- (b) Discuss the applications of nursing informatics in hospital and nursing department. 8

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5. Write short notes on any *four* of the following :

4×5=20

- (a) Stages of group development
- (b) Barriers of Communication
- (c) Concept of health care economics
- (d) Auditing of Finance
- (e) Staffing and Time Planning
- (f) Functions of Supervision