

No. of Printed Pages : 7

BEG-005

**CERTIFICATE PROGRAMME IN
FUNCTIONAL ENGLISH (CFE)**

Term-End Examination

December, 2021

BEG-005 : ENGLISH IN EDUCATION

Time : 3 Hours

Maximum Marks : 100

Note : *All questions are compulsory.*

1. Read the passages given below and answer the questions that follow :

Analysing a cause can be quite a complex task.

For example, a daughter's rebelling against her father and leaving home may have an apparent

immediate cause, but there may also be a chain of causes going back into the past. Thus, there are likely to be many causes, not just one.

When you write, you may follow one definite pattern. You may discuss one or more causal connections between events. You may trace a chain of events in which A is the cause of B, which is the cause of C, which causes D and so on. The choice between one cause and several causes is often not a free option. Usually the subject will finally determine that.

When you work with several causes or reasons, you face the problem of arranging them in a significant order. If the reasons follow a logical pattern i. e. if the main event is caused by A and A in turn by B and B by C, the sense of

[3]

BEG-005

organisation is pre-determined. But sometimes the reasons or causes may be parallel, all contributing to the same result. Then an good strategy is to begin with the least important cause and conclude with the most significant.

- (a) Give a suitable title to the passage. 2
- (b) How can analysis of a cause be complex ? 2
- (c) How do we conclude if a work or event has several causes or reasons ? 2
- (d) Make sentences of the words in such a way that their meaning becomes clear :
determine, significant 2
- (e) Find synonym of the given words from the passage : 2
revolt, arrangement

P. T. O.

[4]

BEG-005

2. Answer any *three* of the following questions :

5×3=15

- (a) Why is it important to know the audience you are going to address in the communication process ?
- (b) Do you agree that the person at the reception desk need to be good at making friends ! Explain.
- (c) Mobile library van which used to come to your area has not turned up for two weeks. Write an e-mail to the librarian to report and asking him/her to restore the services.
- (d) Write about *three* major barriers in communication process.

[5]

BEG-005

3. Do as directed :

5×2=10

(a) In order to know what to do in situation like this, you may consult your elders in the family.

(Insert appropriate article)

(b) By the time the authorities (take) action, the problem would (grow) out of proportion. (Use correct form of verbs)

(c) It take much less time to reach the metro station. We still be able to catch out train. (Insert suitable modals)

(d), you have no experience as a manager, I am going to give you a chance as you have good communication skills. (Insert appropriate linkers)

[6]

BEG-005

(e) Yoga and balanced diet is the secret to good health. No one can challenge that.

(Make a compound sentence)

4. You have developed a routine of doing Yoga exercises for better health. Write a letter to your friend sharing the experience and change that you have felt after that. 20

5. After doing computer education, your friend wants to go to some European country and wants to make dollars. You have plans to stay in India and work for ensuring quality education in rural sector through ICT. Write a dialogue of about 250 words explaining the logic behind your choice. 25

6. Write a short report on the feasibility of opening a canteen in your office premises. You may use a letter style for that. 10

P. T. O.

7. As the Personal Assistant to the Executive Director of a company, draft a notice for a meeting of the Board of Directors, the focus of which will be the company's policies after Covid-19 pandemic.

10