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**M.Sc. IN HOSPITALITY ADMINISTRATION
(MHA)**

Term-End Examination

December, 2018

MHA-013 : HUMAN RESOURCE PLANNING

Time : 3 hours

Maximum Marks : 100

Note : (i) Attempt any five questions in about 600 words each.

(ii) All questions carry equal marks.

1. Define Human Resource Planning (HRP). Discuss the barriers to HRP. 20
2. Describe the various forecasting techniques. Explain how these techniques are being used in forecasting process. 20
3. Write short notes on **any two** of the following :
 - (a) Performance Appraisals 10x2=20
 - (b) Compensation and Benefits
 - (c) Job Specification
4. What is job analysis ? Discuss the steps in job analysis process. 20

5. Define HRD and list various HRD systems and sub-systems. 20
 6. What is recruitment ? Explain the methods and techniques of recruitment. 20
 7. Define induction. Explain the process of induction for a new employee into a hospitality organisation. 20
 8. Explain various HRD strategies used in different organisations. 20
 9. What is Human Resource Information System (HRIS) ? Explain the advantages of computerizing human resource information system. 20
 10. What is Human Resource Accounting (HRA) ? Discuss the measurement of human resource cost with examples. 20
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