

00311

**POST GRADUATE DIPLOMA IN LIBRARY  
AUTOMATION AND NETWORKING  
(PGDLAN)**

**Term-End Practical Examination**

**December, 2017**

**MLIL-006 : CONTENT DEVELOPMENT**

*Time Allowed : 2 hours*

*Maximum Marks : 50*

*(Practical Work : 40*

*Viva-Voce : 10)*

*(Weightage : 40%)*

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**General Instructions :**

- (i) Attempt all the questions.*
  - (ii) Show the output to your examiner.*
  - (iii) Save your output in your system which will be checked by the examiner.*
  - (iv) Printout of the answers wherever required should be taken in a sheet duly signed by RD with his/her stamp. Write your Roll No., Study Centre and Date of examination on these sheets.*
  - (v) Candidates are not permitted to use any manual/handbook in carrying out the practical.*
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1. **Based on the information provided below, design a library website which should have a title (JNU Library, New Delhi) displayed at the title bar. Use appropriate HTML tags, controls, images, tables, navigational elements and interactive layout. The homepage have menu bar on the left side showing links such as, About Library, Library Policy, Services, Timings, Collection, Library Staff, Contact us.** 40

### **About Library :**

JNU library established in 1969, it incorporates the library of the prestigious Indian School of International Studies which was later merged with JNU. The JNU library is a depository of all Govt. Publications and Publications of some important International organisations like WHO, European Union, United Nations and its allied agencies, etc.

The central library is a knowledge hub of JNU. It provides comprehensive access to books, journals, theses, dissertations, reports, surveys converging diverse disciplines.

### **Library Policy :**

- Book Acquisition Policy
- Weeding out policy of library-documents
- Write off policy
- Stock Verification Method
- Survey Board Policy

**Services :**

- Reference Service
- Digital Information Services
- OPAC
- Referral Services
- Imaging Service
- Inter Library Loan
- Information to VH Students
- Plagiarism

**Timings :**

The library remains open from 9.00 am to 8.00 pm. throughout the year for reference/issue/return of books. During the examination days, the working hours of the library are extended upto 12 midnight for 45 days in each semester.

**Collection :**

- (a) Books - 3.5 lakh (approximate)
- (b) Electronic Books - 1 lakh
- (c) Print Journals - 314
- (d) Print + Online Journals - 597
- (e) Online Databases - 40
- (f) Newspapers - 20

**Library Staff :**

- University Librarian
- Deputy Librarians (3)
- Assistant Librarians (12)
- Professional Assistants (24)
- Semi-professional Assistants (20)
- Technical Assistant (01)
- Library Attendants (26)

**Contact Us :**  
University Librarian  
JNU Library  
New Mehrauli Road  
Near Munirka  
New Delhi - 110 067  
Contact No. 011-26742605  
Fax. 011-26741603

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