

**B.Sc. IN RADIATION THERAPY TECHNOLOGY
(BRTT)/B.Sc. IN MEDICAL IMAGING
TECHNOLOGY (BMIT)**

00363

Term-End Examination

December, 2016

BAHI-044 : ADMINISTRATION AND MANAGEMENT

Time : 3 hours

Maximum Marks : 70

Note : Attempt any six questions. Question no. 9 is compulsory.

1. Explain the concept of management. Enumerate the functions of management. Discuss in detail any two functions. 2+3+3=8
2. What do you mean by management of materials ? Enumerate the different processes for managing materials in hospitals. 3+5=8
3. Describe in detail the organisation and functioning of Accident-Emergency Department. 4+4=8
4. Define Medical Audit. Enumerate the principles, prerequisites and role of Medical Audit Committee. 2+2+4=8
5. Define MBO (Management by Objectives). Critically discuss the need, benefit and limitations of MBO. 2+6=8

6. What is Human Resource Management (HRM) ?
Discuss the role of HR Department in a hospital. 3+5=8
7. Discuss in detail the salient features of Hospital Information System (HIS). 8
8. Define Medical Consent. Discuss in detail the various defects in obtaining a consent. 3+5=8
9. Write short notes on any *five* of the following : $5 \times 6 = 30$
- (a) Organisation Chart
 - (b) Various Steps in Research Process
 - (c) Radiation Safety Officer (RSO)
 - (d) Total Lethal Dose
 - (e) Hospital Records
 - (f) Delegation
 - (g) Ethical Issues for Radiographers
 - (h) Hospital Acquired Infection (HAI)
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