

BACHELOR IN HOTEL MANAGEMENT (BIHM)

Term-End Examination

December, 2016

BHY-026 : COMPUTER SKILLS

Time : 3 hours

Maximum Marks : 100

- Note :*
- (i) *Attempt any five questions.*
 - (ii) *All questions carry equal marks.*

1. (a) Fill in the blanks. (attempt any five) : 5
- (i) The default opening screen of a window is called _____.
 - (ii) _____ is the first calculating device.
 - (iii) Booting means _____.
 - (iv) _____ is the father of computers.
 - (v) The extension of MS Excel File is _____.
 - (vi) All deleted files will be found in _____.
 - (vii) Plotter is an _____ device.
 - (viii) A translator is a _____ software.
- (b) Expand the following (any five) : 5
- (i) USB
 - (ii) LED
 - (iii) EEPROM
 - (iv) VLSI
 - (v) BIOS
 - (vi) MAN
 - (vii) AI
 - (viii) CPU

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- (c) Write short notes on **(any two)** : **5x2=10**
- (i) Types of secondary storage device
 - (ii) Ports and their various types
 - (iii) Batch Files
 - (iv) Adware and Spyware
2. Distinguish between **(any four)** : **5x4=20**
- (a) Compiler and Interpreter
 - (b) Impact and Non-impact Printers
 - (c) Internal and External Commands
 - (d) Hardware and Software
 - (e) RAM and ROM
 - (f) LAN and WAN
3. What is computer ? Draw its block diagram and explain all its components. **20**
4. Discuss the features and functions of MS Excel. **20**
5. What is software ? Explain various types of softwares with example. **20**
6. What do you mean by Network Topology ? Discuss different topologies used in networks with their advantages and disadvantages. **20**
7. What is virus ? Explain different types of viruses and the impact they have on computers. **20**
8. Discuss different roles of Modem Services. **20**
9. Discuss various parts of windows operating system. **20**
10. What is the use of PowerPoint ? Write steps involved in creating a PowerPoint presentation. **20**
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