

**B.Sc. IN MEDICAL RECORD SCIENCE AND  
HEALTH INFORMATION TECHNOLOGY**

**Term-End Examination**

**December, 2014**

**BAHI-021 : MEDICAL RECORD SCIENCE**

*Time : 3 Hours*

*Maximum Marks : 70*

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- Note :** (i) *This question paper consists of part A and B.*  
(ii) *Part A contains ten questions. Answer any five questions.*  
(iii) *Part B contains eight short-notes. Write any five short notes.*
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**PART-A**

Answer **any five** questions.

**8x5=40**

1. Describe the various functions of a Medical Record Department.
2. Enlist the main functions of Medical Record Department.
3. Explain the characteristic features of good medical records.
4. Define subpoena duces tecum. List the steps that should be taken before submitting the medical record in a court of law.

5. Enumerate growth of Health Care System after independence in India.
6. Enumerate advantages and disadvantages of serial and unit numbering system in Medical Records.
7. Enumerate module of computerised HIMS.
8. Describe about the Medical Record Retention Policies. (Both for indoor (IP Record) and OP Records).
9. Briefly discuss concept of Evaluation of Medical Care and its methodology in general.
10. Enumerate needs and important characteristics to develop Intra-Department Relationship.

### **PART-B**

Write short notes on **any five** of the following :

- (a) Autopsy Report **6x5=30**
  - (b) Quantitative and Qualitative analysis of Medical Records
  - (c) Consultation Record
  - (d) Discharge Summary
  - (e) Problems oriented Medical Records
  - (f) Physician Index Card
  - (g) Privileged Communication
  - (h) Subpoena
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