

**POST GRADUATE DIPLOMA IN
EDUCATIONAL MANAGEMENT AND
ADMINISTRATION**

Term-End Examination

December, 2012

MES-047 : OPEN AND DISTANCE EDUCATION

Time : 3 hours

Maximum Weightage : 70%

Note : (i) *All the questions are compulsory.*
(ii) *All the questions have equal weightage.*

1. Answer the following question in about 600 words.

Describe the main characteristics of Open and Distance Learning (ODL). Explain how ODL removes the barriers to education.

OR

Describe the objectives of an ODL institution. In the light of the objectives, discuss the relevance of ODL in the 21st century.

2. Answer the following question in about 600 words.

'Planning and organising are important managerial functions'. Explain the need for such functions in the context of an ODL institution.

OR

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Discuss the benefits of using multiple media for delivering instructions. Describe the factors determining media selection.

3. Write short note on *any four* of the following in about **150** words each.

- (a) Managing online assessment.
- (b) Supporting learners prior to enrolment
- (c) Advantages of video medium for instructional purposes.
- (d) Use of audio medium for instructional purposes.
- (e) 'Staffing' as a managerial function
- (f) Significance of need survey for courseware development.

4. Answer the following question in about **600** words.

Suppose you have to develop "Self learning material" for the print medium on a topic of your choice. Discuss the factors you will keep in mind while developing the content.
