

**CERTIFICATE PROGRAMME IN
FUNCTIONAL ENGLISH (CFE)**

Term-End Examination

December, 2012

BEG-005 : ENGLISH IN EDUCATION

Time : 3 hours

Maximum Marks : 100

Note : All questions are compulsory.

1. Read the passage given below and answer the questions that follow:
An important key to developing a positive self image involves cultivating an inner sense of mastery and competence. The development of sense of self-mastery seems crucial in helping establish a solid sense of self. According to Sternberg, this skill involves, knowledge about how to manage oneself on a daily basis so as to maximize ones productivity.
Examples -- include knowledge about the relative importance of the tasks one faces, knowledge about more and less efficient ways of approaching tasks, and knowledge about how to motivate oneself to maximize accomplishment. Few people appear to have totally developed their self-management abilities. One indication of this can be seen in the relatively small number of New year's resolutions that are actually kept from

year to year. As someone rightly observed. "It is obvious that the majority of people spend more time planning a Christmas party on a vacation than they do planning their lives. By failing to plan, they actually are planning to fail by default".

A look at many of the great achievers of society shows that they possessed this self-directedness and used it to keep them reach their life's goals. Benjamin Franklin, for example, was only twenty when he set up a master plan for how he would conduct the rest of his life. It included guidelines for frugality, honesty, industriousness and moral integrity. Former Chrysler Chariman Lee Laccoca, reflected in his auto-biography on the importance of setting short term goals and organizing time efficiently. "Ever since college I've always worked hard during the week while trying to keep my weekends free for family and relation", wrote Laccoca.

Of course, the mere listing of goals does not ensure that they will be reached. Several other factors need to be included in the goal setting process. First, an individual must choose goals that are achievable. Someone who selects 'win the Nobel Peace Prize' as a major life goal is almost certain to be disappointed. Knowing your own strengths and limitations constitutes an important component of self-intelligence. By choosing goals that are, at a level of 'just manageable difficulty,' you can ensure that they will be challenging and attainable.

This brings up the second important criteria of goal setting : that your goals must be desirable. Charles Garfield, author of "Peak Performers", notes that 'one can outline ninety-nine---goals but it is the excitement of knowing that these goals matter deeply to you that is important. Make sure that your goals emerge from the promptings of your real self and that they are not simply part of somebody else's agenda.

Finally, the goal should be measurable, so that you know when you've reached it. Use specific, concrete language to describe what it is you intend to do and when you intend to accomplish it (not I will make a lot of money but 'I will make 75,000 a year as an interior decorator by 1998)

- (a) After reading the passage complete the sentences below : 10
- (i) In order to have a positive self image one must develop ---
 - (ii) Self esteem is developed well when it is accompanied by ---
 - (iii) You'll be able to have maximum productivity if ---
 - (iv) Most great achievers were able to succeed because ---
 - (v) Listing your goals doesn't mean --
 - (vi) Many people do not even know how to ----
 - (vii) People generally do not spend as much time planning their lives as they ---

- (viii) You will be able to reach your goals if they are ---
- (ix) You should be able to measure ---
- (x) It is not advisable to set a goal first because ---.
- (b) State whether the following statements are *True or False:* 5
- (i) A feeling of self accomplishment comes when you set goals for others.
- (ii) Knowledge about tasks and how they can be best accomplished enables one to achieve them.
- (iii) It is more useful to spend time on planning how to manage yourself.
- (iv) Goals don't have to be challenging if you want to attain them.
- (v) Setting short term goals does not help much in the long run.
- (c) Fill in the blanks with the most appropriate word: 5
- Components, productivity, motivational, achievable, competence.
- (i) The workers' _____ goes up if they are motivated and have a feeling of self worth.
- (ii) Different _____ such as the plot, character and incident together make up a good story.
- (iii) Whenever Sonam sets a target she makes sure that it is _____ .
- (iv) Rita has developed _____ in the art of public speaking.

- (v) A _____ lecture by someone who knows the art of living is essential so that the employees develop personal skills.

2. Fill in the blanks with adverbs. You may use an adverb more than once : 10

honourably, hopefully, quietly, quickly, gently, carefully, often, politely, clearly, firmly, intently
There was a knock. Raman ran (i) to open the door. He saw a young man smiling (ii) at him. 'Would you like to buy some books from me?' he asked (iii). Raman looked at the books (iv). He decided to buy two books and went to his mother (v). He requested her (vi) to let him buy the books. Mother knew that salesmen (vii) came with books as other things that were not really so good. She turned the pages of the books (viii) and frowned. Quite (ix) she did not approve of the books. Very (x) she told him he could not buy them.

3. Use the correct comparative form of the adjectives in the brackets : 10

- (a) The ___ (good) thing for children is to spend sufficient time outdoors.
(b) Aanya is the _____ (creative) than Rohit.
(c) Ashwini is the ___ (fast) sprinter in the country.
(d) School life can be a _____ (beautiful) experience then college life for some.
(e) Manisha is ___ (bright) than most children her age.

- (f) The _____ (good) way to spend the summer vacation is to go to a hill station.
- (g) The ____ (important) thing children need to learn when they are young is good behaviour.
- (h) The mountaineers climbed the _____ (high) mountain peak in the Andes without any difficulty.
- (i) I visit a cyber cafe ____ (frequently) than my friends do.
- (j) While these handicrafts shops are quite popular, the handicrafts bazaar held at Suraj Kund is _____ (popular)

4. Identify the main clause in the sentences given below. Write only the main clause in your answer book. 5

- (a) He knows that he has got the award.
- (b) Give me the book which is lying on the table.
- (c) The movie which has won the National Award this year is very popular.
- (d) Though she was unwell she continued to trek through the forest.
- (e) Because she is working with the poor she understands their problems.

5. Use linkers to join the sentences or parts of sentences. as well as, while, in spite of, however, but 5

- (a) She could not clear the interview _____ impressing the interviewers.

- (b) One person might need half an hour to complete the task ___ another might do so in 5 minutes.
- (c) You need determination _____ positive thinking to be successful.
- (d) I waited very long ___ she did not turn up for the meeting.
- (e) I speak English quite fluently. _____ my writing skills are not up to the mark.

6. Fill in the blanks with the correct prepositions. 10
Choose from :

to, for, at, in, by, from, after, over, after, before

- (a) The work is to be completed _____ the end of the month.
- (b) I'll come to pick you up _____ 9.00 am sharp.
- (c) I have been waiting for him _____ more than an hour.
- (d) She swallowed the pill and gasped _____ agony as she found in bitter.
- (e) Anu emptied the contents _____ the bag to get them cleaned.
- (f) You can go home _____ you complete the assignment.
- (g) He jumped _____ the wall and disappeared in the darkness.
- (h) All the members discussed the matter carefully _____ arriving at the conclusion.
- (i) Early in the morning the priest used to go _____ the village carrying a copper pot.

- (j) Students who live _____ from home miss their family members a lot.
7. Fill in the blanks with the appropriate verb forms of the verbs in the brackets. **5**
- (a) Career planning should _____ (begin) early in life.
- (b) I _____ (find) myself unable to appear for the interview due to a traffic jam.
- (c) Employment opportunities _____ (find) on the campus on in foreign countries.
- (d) The two governments _____ (try) to bring peace in the area
- (e) On seeing her child safe she _____ (rush) out and held him in her arms.
8. Television and radio are powerful means of communication that can bring positive change. But they are often misused. Write an essay giving your views on the use and misuse of these. **15**
(200 words)
9. Write a letter to your younger brother, who is studying for his B. Tech. degree, advising him to do his best and get a high position in his class. **10**
(150 words)
10. Imagine you are a journalist. You witnessed a protest march in your city in which people were protesting against rising prices. Write a short article for you newspaper describing your experience. **10**
(150 words)
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