



BLIS

**Bachelor's Degree Programme in
Library and Information Science
Revised**

ASSIGNMENTS

For

July 2014 and January 2015 Sessions



**Faculty of Library and Information Science
School of Social Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi –110068**

IGNOU

Dates for Submission of Assignments

For July 2014 Session

31st March 2015

For January 2015 Session

30th September 2015

Where to Submit the Assignments

**Kindly submit your assignments at the concerned Study Centre
within the due date as mentioned above**

June 2015

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Further information on Indira Gandhi National Open University courses may be obtained from the University's office at Maidan Garhi, New Delhi-110068 or visit university's web site <http://www.ignou.ac.in>.

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INSTRUCTIONS FOR ASSIGNMENTS:

- 1) As part of BLIS Programme, each candidate has to do one assignment each in all the courses. In BLII-224,228 and 229 there will be a compulsory practical. Tutor Marked Assignments (TMA) will be evaluated by the counsellor. The Practicals will also be evaluated by the counsellor.
- 2) Assignments and Practicals carry 30% weightage in the continuous evaluation of a course. The Term End Examination carries 70% weightage. Hence, the marks/grade you get in your assignments and practical will be counted in your final result. Candidates are, therefore, advised to take assignments and practical seriously, complete and submit them in time.
- 3) You must remember that assignments and practical are compulsory. You will not be allowed to appear for the Term End Examination for a course if you do not submit the specified number of assignments and complete the practical in time for that course.

Instructions for Tutor Marked Assignments:

- 1) The validity of the assignment is ONE YEAR. Those who take admission in January session or July session have to attempt the assignments of that session only. If they fail to submit their assignments before the due date of the particular session, they are supposed to attempt the fresh set of assignments of subsequent sessions (e.g. if a student of July 2013 session fails to submit her/his assignments till 30th March 2014, s/he will have to attempt the fresh assignments of July 2014 session). Similarly, those who take admission in January session have to attempt the assignments of January session only. If they fail to submit their assignments before the due date of the particular session, they are supposed to attempt the fresh set of assignments of subsequent January session (e.g. if a student of January 2014 session fails to submit her/his assignments till 31st September 2014, s/he will have to attempt the fresh assignments of January 2015 session).
- 2) Write your Enrolment Number, Name, Full Address and Date of Dispatch at the top righthand corner of the first page of your answer sheet.

- 3) Write the Programme Title/ Code, Course Title/Code, Assignment Number and Name and Code of the Study Centre on the left-hand corner of the first page of your answer sheet.

The top of the first page of your answer sheet for each assignment should be as follows:

Programme Title/ Code Enrolment No.....
Course Title/ Code Name
Assignment Number Address.....
Study Centre (Code)
Study Centre (Name)
Date

(Note : Candidates are required to follow this format strictly otherwise the assignments may not be evaluated.)

- 4) Your answer sheet should be complete in all respects. Make sure you have answered all the questions in an assignment before you submit them. Incomplete answer sheets will bring you poor grades/marks.
- 5) Do not just reproduce your answers from the units. If you reproduce from units, you will get a Zero.
- 6) Do not copy from the response sheets of other students. If copying is noticed, the assignments of such students will be rejected.
- 7) Typed and computer print assignment are not permissible.
- 8) Use only full scape size paper for you answer, ordinary writing paper, neither too thick nor too thin will do.
- 9) Leave 3” margin on the left and at least 4 lines in between each answer in an assignment. This will enable your Counsellor to write useful comments in appropriate places. Write question number with each answer.
- 10) The evaluated assignment will be returned to you by the Coordinator of your Study Centre. This will also include a copy of assignment sheet containing global comments of the evaluator on your performance in the assignment. This will enable you to improve in your future assignments as well as the Term End Examinations.
- 11) The Tutor Marked Assignments should be sent to the Coordinator of the Study Centre allotted to you.

BLI-221: Library, Information and Society

Assignment

Coverage:

Course Code: BLI-221

Course: Library, Information and Society

Assignment Code: AST/TMA/Jul.14-Jan.15

Blocks: 1 to 4

Units: 1 to 14

Total Marks: 70

Note: Answer all questions

I) Answer the following questions in not more than 1000 words each.

- 1) Name some university libraries visited by you. Describe the functions, services, collection and staff of one of them. (10)
- 2) What is INFLIBNET? Discuss its services and databases developed by it. (10)

II) Answer the following questions in not more than 500 words each.

- 1) Explain the concept and characteristics of 'information society'. (5)
- 2) Discuss how technology has enabled de-institutionalisation of information services. (5)
- 3) Discuss the implications of Second Law of Library Science in book selection in a library. (5)
- 4) Compare the library acts of different states of India from the point of view of financial provisions. (5)
- 5) Explain the concept 'library consortia'. (5)
- 6) Discuss the broad principles for designing a code of ethics for LIS professionals. (5)

III) Answer the following questions in not more than 200 words each.

- 1) Enumerate the different categories of information professionals. (2)
- 2) Define the term 'knowledge society'. (2)
- 3) How is copyright a barrier in building digital libraries? (2)

- 4) What are the computer offences given in the IT Act, 2000? (2)
- 5) Enumerate the states where public library act has been passed but not yet implemented. (2)
- 6) Name the metropolitan area networks in India. (2)
- 7) Mention the number of members and services provided by FORSA as on July 2014. (2)
- 8) Mention the number of members and services provided by CONCERT as on July 2014. (2)
- 9) Give one example each of organisations where LIS professionals have designations; scientist, documentation officer, library and information officer and information scientist. (2)
- 10) Enumerate the titles and place of the conferences hosted by ILA and IASLIC in 2013. (2)

BLI-222: Information Sources and Services

Assignment

Coverage:

Course Code: BLI-222

Course: Information Sources and Services

Assignment Code: AST/TMA/Jul.14-Jan.15

Blocks: 1 to 4

Units: 1 to 14

Total Marks: 70

Note: Answer all questions

I) Answer the following questions in not more than 1000 words each.

- 1) Why do we need to evaluate reference books in an academic library? Discuss the check points to be included in the evaluation of encyclopaedia in a library. (10)
- 2) Describe the steps involved in conducting computer-based literature search. (10)

II) Answer the following questions in not more than 500 words each.

- 1) Explain how Ranganathan has categorized documents in a library. (5)
- 2) What do you understand by the term “secondary sources of information”? List their different types and give one example of each type. (5)
- 3) Discuss how information gatherers act as sources of information. (5)
- 4) What do you understand by “catching-up information needs” of the users? (5)
- 5) Briefly describe the method of conducting user studies in a library. (5)
- 6) Explain the concept of information literacy in the context of a library. (5)

III) Answer the following questions in not more than 200 words each.

- 1) Enumerate the different categories of information sources. (2)
- 2) Define the term ‘primary periodical’. (2)
- 3) How is reference service different from information service? (2)
- 4) Define the terms ‘information’ and ‘knowledge’. (2)

- 5) List the types of peripheral information professionals. (2)
- 6) Name a few R&D organisations in India who are disseminating primary information to the users. (2)
- 7) Mention the components of mass media. (2)
- 8) List some of the information literacy models. (2)
- 9) What are the different types of information use studies? (2)
- 10) What is the need for marketing of library and information services? (2)

BLI-223: Organising and Managing Information

Assignment

Coverage:

Course Code: BLI-223

Course: Organising and Managing Information Assignment Code: AST/TMA/Jul.14-Jan.15

Blocks: 1 to 4

Units: 1 to 14

Total Marks: 70

Note: Answer all questions

I) Answer the following questions in not more than 1000 words each.

- 1) Knowledge Organisation Systems (KOS) have evolved with changing societal information demands and development of technology. Justify the statement (10)
- 2) What is MARC? Discuss its advantages over a manual catalogue. (10)

II) Answer the following questions in not more than 500 words each.

- 1) Differentiate between knowledge classification and library classification. (5)
- 2) Discuss briefly the problems encountered in arranging and retrieving books if notation were not there. (5)
- 3) Discuss how cataloguing comes to the rescue of a user where classification fails. (5)
- 4) Discuss the problems of cataloguing non-book material. (5)
- 5) Explain the need for and methods of vocabulary control. (5)
- 6) Explain the scope for and meaning of 'modifier' in POPSI. (5)

III) Answer the following questions in not more than 200 words each.

- 1) Differentiate between genus and species by giving an example. (2)
- 2) Illustrate the canon of decreasing extension by giving an example. (2)
- 3) What cross-reference entries would be prepared for a book written by Premchand? (2)
- 4) Differentiate between format and standard. (2)
- 5) Represent relations of a term of your choice as BT, NT, and RT. (2)

- 6) Mention the latest editions of DDC and Sears List of Subject Headings. (2)
- 7) Differentiate between pre-coordinate and post-coordinate indexing. (2)
- 8) Explain the concept of semantic web. (2)
- 9) Discuss the use of administrative metadata. (2)
- 10) Explain the concept of ontology. (2)

**BLI- 224: ICT Fundamentals
Assignment**

Coverage:

Course Code: BLI- 224

Course: ICT Fundamentals

Assignment Code: AST/TMA/Jul.14-Jan.15

Blocks: 1 to 4

Units: 1 to 16

Total Marks: 35

I) Answer all the questions in not more than 500 words each.

- 1) Describe different components of a computer system. (5)
- 2) Explain different types of DBMS systems. (5)
- 3) “Computing and communication protocols together define sets of rules and procedures that govern all the information management functions”. Elaborate the statement. (5)

II) Write short notes on the following in not more 200 words each.

- 1) Storage devices (2)
- 2) Digital data transmission (2)
- 3) Routers and Gateways (2)
- 4) Convergence architecture (2)
- 5) Database approach (2)
- 6) Multimedia storyboard (2)
- 7) Hubs and Switches (2)
- 8) ISO – OSI Reference Model (2)
- 9) Types of e-mail accounts (2)
- 10) Web 2.0 applications (2)

BLI- 224: ICT Fundamentals Practical

Coverage:

Course Code: BLI- 224

Course: ICT Fundamentals

Assignment Code: AST/PRAC/Jul.14-Jan.15

Blocks: 1 to 4

Units: 1 to 16

Total Marks: 35

General Instructions:

- I. You are required to do the practical assignment in the Study Centre. Evaluation of the assignment will be done by the Counsellor/ Practical Supervisor.
- II. Make Screen Captures for all the answers and save them in one file. The Counsellor/Practical Supervisor will evaluate these screen captures and give marks accordingly.

III. All questions are compulsory.

- 1) Prepare a one page document using LibreOffice Writer with a table, having proper title and headings with different font size and style. Table must be embedded in the document with around 3-4 columns and 5-6 rows. Table must centre aligned in the text with the content left justified. Top row text must be in a bold face and use colours and shading in the row to distinguish it from other rows. (15)
- 2) Prepare a presentation using LibreOffice Impress. The presentation must have atleast 4 slides with a title slide. In the second slide a bulleted list is to be provided. In the third slide insert an image with text description. In the final slide insert a table. Use animation schemes for header and the text and transition effects in each slide. (10)
- 3) Create a file in LibreOffice Calc showing marks obtained in semester 1 and semester 2. Sort the file alphabetically and ascending order of marks. Add a bar chart representing the data. (10)

BLI-225: Communication Skills Assignment

Coverage:

Course Code: BLI-225

Course: Communication Skills

Assignment Code: AST-1/TMA/ Jul.14-Jan.15

Blocks: 1 to 5

Units: 1to17

Total Marks: 70

Note: Answer all questions:

1 Read the following passage carefully and answer the following questions.

A simple definition of 'ethic' would be a set of moral principles. The word derives from the Greek concept of 'ethos', which means 'the characteristic spirit or attitudes of a community, people or system'. Work ethics would thus mean morality at work.

Work ethics is a universal norm which makes us feel personally accountable and responsible for the work that we do. Basically, work ethics is usually associated with people who work hard and do a good job.

We can summarize the characteristics of work ethics under three major heads - *interpersonal skills, initiative, and being dependable.*

Interpersonal skills include our habits, attitudes, manners, appearance, and behaviour we use around other people. This affects how we get along with other people. Our interpersonal skills begin to develop early in our lives. Our family, friends and our observation of our immediate world influence our attitudes and interpersonal skills. Television and movies also have a role to play in shaping our interpersonal skills. Some of the interpersonal skills are also inherited as our appearance and our personalities are largely influenced by our genes.

In order to improve our interpersonal skills we need to know how people look at us. We may have habits or actions that we are unaware of and which may affect our interpersonal skills. Once we become aware of them, we can make a conscious effort to change and this would positively influence our relationship with people.

As adults we have the responsibility of improving our own interpersonal skills because these greatly influence our opportunities and success. This is because people make judgments about one another based on their relationships and interpersonal skills.

Initiative is a very important characteristic in modern times. Direct supervision is often not a feature of the modern workplace. Without initiative, we may delay things and miss opportunities which can cause problems for us. And if our performance is poor, we may lose our job and may not get another chance to prove our worth. This is most important for those who work out of a home office or have a small business. If they do not exercise initiative, there is no one to check it. This will lead to losses or reduced success.

Drive and effort are both components of initiative. Even if we are gifted, unless we work harder, longer and more efficiently than others we will never be the best. The amount of drive and effort we put forth in any of our professional or even leisure activities like sports would make the difference between average performance and high performance. In order to excel we need to have the right attitude, skill and the initiative to perform better than the others or better than before.

Being dependable is a highly valued quality in the modern workplace. This concept includes honesty, reliability, and being on time. People who are not dependable can cause extra expenditure, emergencies and wastage of time and resources. Sometimes lack of dependability can have serious consequences like losses of different kinds, even loss of life.

When asked to list the most important skills and characteristics they look for while hiring new employees, many employers have listed good communication skills, positive attitude, and the ability to be dependable, punctual, and responsible. In addition to these characteristics we also need some personal characteristics which include dressing properly, being polite, and displaying self-confidence.

- 1a How would you describe 'work ethics'? 2
- 1b Which kind of worker would you say has good work ethics? 2
- 1c Which are the three major characteristics of work ethics? 3
- 1d How can we improve our interpersonal skills? 2
- 1e Give a title to the passage. 1

- II) Given below are some good work habits of some people. Match them with the words in the box. 5

hard work and effort punctuality and regularity
 good organizational skills suitable appearance good interpersonal skills

- i Zajano gets on well with the others in her office.
- ii You can give Tamanna any work and you can rest assure that it will be done.
- iii Yanpo always comes on time. She is never missing from office.
- iv Lata is excellent at pulling elements together in an orderly functional and structural manner.
- v We all like the way Tasneem carries herself and interacts with the people. She surely makes an impression.

- III) Imagine you are the head of the Information Centre. A new recruit has joined your centre. Introduce the person to the others and welcome the new recruit. Your speech should help

the new person feel comfortable and reassured in the new workplace. Here are some hints: 10

- Greetings and expressing why you are gathered there.
- New recruit's name and previous experience/qualification.
- A few words in appreciation of the new recruit saying how valuable s/he will be to the centre.
- Putting the recruit under someone's charge and explaining briefly his/her job responsibilities.
- Offering to be available and ready to help in case of need.

IV) Write a letter introducing the new knowledge centre opened in the city. 10

- The services it will offer.
- The infrastructure it will provide.
- The training programmes on e-services.

V) Write a paragraph in about 250 words on any **one** of the following: 10

- Your dream job
- Is this an age of excessive technology? Do you agree or disagree? Give reasons for your point of view.
- Someone you know who holds a very important job
- An ideal library

VI) You are Divya/Vishwas. You have just completed your Bachelor's Degree in Library and Information Science. You have seen an advertisement for the post of Professional Assistant in a library. Include your CV and application letter. Write details of the specialized training programmes that you have participated in. 10

VII) Fill in the blanks using the correct form of the verb given in brackets: 10

In modern times Abraham Lincoln(stand, stands) as the model of a compassionate statesman. He(showed, shown) this quality not only in striving for the emancipation of the American Blacks but in the dignity with which he.....(conducts, conducted) the American civil war. Lincoln((did not, does not) fancy himself as a liberator. He(has thought, thought) it would be better for all if emancipation was a gradual process(spread, has spread) over many years. He(proposed, was proposing) compensation for slave owners in US bands/grants for the rehabilitations of blacks. But fate(was, is) to deem otherwise. The haste with which the South.....(wants, wanted) to break away from the Union with the North,(compel, compelled) him to move faster than he did.

VIII) Write short notes on any *two* of the following.

5

- i Writing a portfolio
- ii Writing a proposal
- iii Conducting a meaningful survey

BLIE-226: Management of Library and Information Centre

Assignment

Coverage:

Course Code: BLIE-226

**Course: Management of Library
and Information Centre**

Assignment Code: AST/TMA/Jul.14-Jan.15

Blocks: 1 to 4

Units: 1 to 15

Total Marks: 70

Note: Answer all questions

I) Answer the following questions in not more than 1000 words each.

- 1) Explain the various stages of Disaster management planning in libraries and information centres. (10)
- 2) Describe the steps involved in implementing TQM in Libraries and Information Centres. (10)

II) Answer the following questions in not more than 500 words each.

- 1) What are the main advantages of placing order directly through agents/ suppliers? (5)
- 2) Describe the impact of ICT on library building plan. (5)
- 3) Explain the common causes of loss of digital data. (5)
- 4) Why change is essential in libraries? Explain. (5)
- 5) Explain the concept of resource mobilisation in libraries (5)
- 6) Describe the steps involved in manpower planning in libraries and information institutions in India. (5)

III) Answer the following questions in not more than 200 words each.

- 1) Enumerate the different functions of a library manager. (2)
- 2) What do you understand by man-made disasters? (2)
- 3) Describe the main benefits of consortia payment. (2)
- 4) Differentiate between centralisation and decentralisation . (2)

- 5) Enumerate the main barriers in weeding of library material. (2)
- 6) Why auditing is necessary in libraries and information centres? (2)
- 7) What are the main advantages of stock verification in libraries and information centres? (2)
- 8) List the different methods of preparing library budgets. (2)
- 9) What do you understand by blanket order? (2)
- 10) What are the main skills needed by library and information science professionals.(2)

BLIE-227: Document Processing Practice

Assignment

Coverage:

Course: ICT Fundamentals

Code: BLIE- 227

Assignment Code: AST/TMA/Jul.14-Jan.15

Blocks: 1 to 3

Units: 1 to 14

Total Marks: 70

Part 1: Classification Practice: DDC 19th Edition

Note:

- I. Furnish your answers in the space provided against each title in the tabular format suggested below.
- II. Classify all the titles given below. Each question carries 7 marks (3 marks for the class number and 4 marks for the analysis).
- III. The Class Numbers assigned should be as specific as possible and also provide the detail analysis of the construction of the class number.
- IV. Copies of 19th edition of Dewey Decimal Classification are available for your use in the Study Centre. They are to be returned after use.

| Sl. No. | Title to be Classified | Class Number Assigned | Digit by digit analysis of the Class Number |
|---------|--|-----------------------|---|
| 1. | Reference service in Medical Libraries | | |
| 2. | Indo- Bhutan foreign relations | | |
| 3. | Encyclopaedia of analytical chemistry | | |
| 4. | Teaching of zoology at post-graduate level | | |
| 5. | Physiotherapy for bone disorders | | |

Part 2: Cataloguing Practice

- I. Catalogue the titles as per AACR-2R and MARC 21. In the case of AACR- 2R all added entries are to be provided.
- II. The answers are to be worked out on paper only, marking out 5" X 3" cards in the case of AACR- 2R and in the tabular format for MARC 21 as suggested below.
- III. Each question carries 7 marks (4 marks for the AACR- 2R and 3 marks for the MARC entry).
- IV. Copies of Sears List of Subject Headings are available to for your use in the Study Centre. They are to be returned after use.
- V.

Format for AACR-2R Cards:

| | | |
|--|--|--|
| | | |
| | | |

Format for MARC 21

| Tag | Description | Indicator | Subfield | Data |
|-----|-------------|-----------|----------|------|
| | | | | |

Titles for Cataloguing:

Title 1

INTRODUCTION TO NUCLEAR SCIENCE

Jeff C. Bryan

Second edition

**Boca Raton, FL
Taylor & Francis Group
2013**

OTHER INFORMATION

CALL NO. 539.7 BRY

ACC. NO. 345252

PAGES xviii, 402 pages

SIZE 25 cm

ISBN 9781439898925

Title 2

TEACHING OF SOCIAL SCIENCE MATERIAL IN THE ELEMENTARY SCHOOL

**Robert S. Fox
Ronald Lippitt
John E. Lohman
Marie Basalone**

**Ann Arbor
University of Michigan
1964**

OTHER INFORMATION

CALL NO. 372.83
ACC. NO. 76564
PAGES viii, 117, [94] p.
SIZE 28 cm.

Title 3

**ADMINISTRATIVE REFORMS COMMISSION
GOVERNMENT OF INDIA**

REPORT ON FINANCE, ACCOUNTS & AUDIT

**Delhi
Manager of Publications
1968**

OTHER INFORMATION

CALL NO. 336.54 IND
ACC. NO. 34536
PAGES iv, 69 p.
SIZE 24 cm.

Title 4

DISCOURSE THEORY AND CRITICAL MEDIA POLITICS

**Edited by
Lincoln Dahlberg
Sean Phelan**

Vol 1: Discourse Theory and Critical Media Politics: An Introduction / Sean Phelan and Lincoln Dahlberg

Vol 2: Discourse Theory as Critical Media Politics? Five Questions / Lincoln Dahlberg

Vol 3: From Media to Mediality: Mediatic (Counter-)Apparatuses and the Concept of the Political in Communication Studies / Oliver Marchart

**New York
Palgrave Macmillan
2011**

OTHER INFORMATION

CALL NO. 302.23 DIS

ACC. NO. 453644-6

SIZE 23 cm.

ISBN 9780230276994

Title 5

Pacific philosophical quarterly

Vol. 61

No. 1/2

Jan./Apr. 1980

Los Angeles

School of Philosophy, University of Southern California

OTHER INFORMATION

CLASS NO. 105

FIRST PUBLISHED IN 1920

FREQUENCY Quarterly

ISSN 0279-0750

HOLDING Library has volume 30 onwards

BLIE-228: Information Products and Services

Assignment

Coverage:

Course Code: BLIE-228

Course: Information Products and Services Assignment Code: AST/TMA/Jul.14-Jan 15

Blocks: 1 to 4

Units: 1 to 14

Total Marks: 35

Note: Answer all questions

I) Answer the following questions in not more than 500 words each.

- 1) Define current awareness service and discuss its characteristics. (5)
- 2) What do you understand by the concept of information consolidation? Briefly discuss the processes involved in it. (5)
- 3) Discuss how Electronic Document Delivery Service (EDDS) is different from document delivery service. Highlight the emerging trends in the area of EDDS. (5)

II) Answer the following questions in not more than 200 words each.

- 1) Mention the subject coverage of SCOPUS database. (2)
- 2) Enumerate the different types of digests. (2)
- 3) How is a library different from an information analysis centre? (2)
- 4) Define referral service. (2)
- 5) List the different types of information analysis and consolidation products. (2)
- 6) Name some of the important e-journal consortia available in India. (2)
- 7) List the tools available for collaborative content management. (2)
- 8) What is source language and target language in translation work? (2)
- 9) What do you understand by social bookmarking (2)
- 10) What is website marketing? (2)

BLIE: 228 Information Products and Services

Practical

Coverage:

Course Code: BLIE-228

Course: Information Products and Service

Assignment Code: AST/PRAC/Jul.14-Jan 15

Blocks: 1 to 4

Units: 1 to 14

Total Marks: 35

I) Arrange the following given bibliographic information using the 7th edition of MLA standard.

Note: Information provided for different sources is fictitious.

Note: Answer all questions.

1) Book

(3)

| | |
|----------------------|---|
| First Author | Samuel P.King |
| Second Author | Randall W.Roth |
| Title | Broken Trust |
| Sub Title | Greed, Management, and Political Manipulation at America's Largest Charitable Trust |
| Edition Statement | Third Edition |
| Publisher | University of Hawaii |
| Year of Publication | 2006 |
| Place of Publication | Honolulu |
| Type of Publication | Print |

2) Periodical Article

(3)

| | |
|---------------------|---|
| First Author | J. Bower-Brown |
| Second Author | B. Gunter |
| Third Author | C. Carman |
| Periodical | Aslib Proceedings |
| Title | Political Parties Use of the Web during the 2 nd General Elections |
| Volume No. | 54 |
| Issue No. | 3 |
| Year of Publication | 2001 |
| Pages | 166-176 |
| Type of Publication | Print |

3) Government Publication (3)

| | |
|----------------------|---|
| Author | Ministry of Human Resource Development |
| Author | Government of India |
| Title | Use of ICT in Higher Education in India |
| Sub Title | A Report |
| Publisher | Government of India |
| Year of Publication | 2009 |
| Place of Publication | New Delhi |
| Type of Publication | Print |

4) Chapter in a Book (3)

| | |
|----------------------|----------------------------|
| Editor of the Book | A.P.Mintz |
| Title | Web of Deception |
| Sub Title | Misinformation on the Web |
| Chapter Title | How to Evaluate a Website? |
| Chapter Author | LaJean Humphries |
| Publisher | CyberAge Publishers |
| Place of Publication | Medford |
| Year of Publication | 2002 |
| Pages | 165-173 |
| Type of Publication | Print |

5) Website (3)

| | |
|---------------------|---|
| Website Title | Indian National Congress |
| Website Address | http://www.inc.in/ |
| Web Page Title | Lok Sabha Elections 2014 Manifesto |
| Web Page Address | http://www.incmanifesto.in/ |
| Date of Updating | 2014 |
| Date of Accessing | 19.2.2014 |
| Type of Publication | Web |

II) Prepare an abstract of the below given passage in not more than 250 words. (20)

India's Educational Awakening

What exactly is hindering Indian universities to become world-class?

In recent times a few leaders, notably the ex-President APJ Abdul Kalam and current President Pranab Mukherjee, have laid stress on improving quality of education and research in India. Kalam, in his interaction with students across the country, emphasised the point that India needs to engage in quality education and research at various levels. Mukherjee also highlighted upon

the dire need of improvement in quality of education and research in higher education institutions. The major concern Mukherjee expressed about is India's failure in creating world-class institutions. Keeping in view the fact that the government has established IITs, IIMs, NITs and central universities, and has made available substantial funding for research, Kalam's and Mukherjee's concerns raise several questions. The most important is what fails Indian institutions improve their quality and ranking, especially in terms of quality research output. The answer could be the lack of scope for creativity and innovation in our education system.

Unfortunately, India does not have many quality institutions to offer undergraduate education. Then there are a limited numbers of career paths unlike in developed countries. The students graduating from schools have the aim of enrolling themselves in those limited number of institutions offering professional degrees, primarily in medicine and engineering. They are under tremendous parental and social pressure to join these institutions in the country and that too in a few selected disciplines where placement is more or less assured of. For example, to get admission in an institution like BITS Pilani, almost 1.5 lakh students register to compete for a few thousand seats every year. Getting admission into IITs is equally competitive. The students need to work very hard, forgetting about any other activities during the last two years of their schooling.

Once they are selected for admission, it is almost like achieving the goal in life and many of them lose motivation. This is further aggravated as many of them do not know how to handle freedom in the hostel life, away from the watchful eyes of their parents and also knowing that the placement cell of the institute would take care to arrange a good job for them at the end of their studies. In a number of cases, due to parental pressures, they target to get admission in a branch that will fetch them a fat salary at the end of their study. However, due to their rankings in the admission tests, they get admission in some other branch, which de-motivates them.

There is another category of students whose expectations about the institutes become very high due to the hype created by the media and the society at large, but after joining they find that the quality of infrastructure is ordinary and the academic system not challenging enough—again de-motivating them.

The situation is further aggravated as the quality of teaching at all levels (elementary, secondary and tertiary) has not improved over the years. The existing teaching-learning process at the undergraduate level is not up to the mark. We still follow the age-old techniques of teaching, have failed to understand the impact of technology on young minds and have not reoriented our teaching methodology to attract them towards the subjects. We are not growing inquisitive minds. Encouragement to independent thinking, which contributes in innovation and research, is missing. The undergraduate education does not prepare students to get attracted to choose research as a career option. Many students, who are genuinely interested in research, do not think that proper environment is available in Indian universities and go abroad.

For any academic institution to go up on the ranking scale requires to be research-focused and for that it needs to have a large supply of quality research scholars at PhD level. In the absence of sufficient number of genuinely interested and motivated research scholars, the universities are unable to produce excellent research outputs. Moreover, since in most Indian institutions research has been linked to career growth, people tend to prefer easy-going researches which

require lesser creativity. There are a few social-related reasons for not being able to attract students towards research.

Hence, if the Indian institutions aspire to produce high quality research and also to enter into the list of the best in the world, serious efforts have to be made at various levels. Starting from school education, the course curriculum needs to be redesigned so as to create inquisitiveness in the mind of the students, which will only happen if research component is introduced at the elementary levels. This is a long drawn process. To improve the supply of good quality students for research, undergraduate education has to be strengthened. The social mindset will only change if the PhD scholars are compensated well and their efforts are adequately recognised.

Source | <http://www.financialexpress.com/>(10th Feb 2014)

BLIE-229: ICT in Libraries

Assignment

Coverage:

Course Code: BLIE- 229

Course: ICT in Libraries

Assignment Code: AST/TMA/Jul.14-Jan.15

Blocks: 1 to 2

Units: 1 to 8

Total Marks: 35

I) Answer all the questions in not more than 500 words each.

- 1) Explain the procedures involved in an automated library acquisition system. (5)
- 2) Discuss the benefits of open source library automation packages. (5)
- 3) Describe the steps involved in digitisation of print document. (5)

II) Write short notes on the following in not more than 200 words each. Each question carries 2 marks.

- 1) Integrated Library System (2)
- 2) OLE recommendations (2)
- 3) Authority control (2)
- 4) OPAC (2)
- 5) Major features of Evergreen package (2)
- 6) System requirements for KOHA (2)
- 7) GNU General Public License (GPL) (2)
- 8) Benefits of Open Standards (2)
- 9) Digital collection Vs digital libraries (2)
- 10) MPEG standards. (2)

**BLIE- 229: ICT in Libraries
Practical**

Coverage:

Course Code: BLIE- 229

Course: ICT in libraries

Assignment Code: AST/PRAC/Jul.14-Jan.15

Blocks: 1 to 2

Units:-1 to 8

Total Marks: 35

General Instructions:

- i. You are required to do the practical assignment in the Study Centre. Evaluation of the assignment will be done by the Counsellor/ Practical Supervisor.
 - ii. Make Screen Captures for all the answers and save them in one file. The Counsellor/Practical Supervisor will evaluate these screen captures and give marks accordingly.
 - iii. All questions are compulsory.
- I) In Koha do the following activities:
- Create 2 vendors with full details
 - Place order for around 4 titles
 - Enter the data of these 4 titles in the cataloguing module
 - Create 4 patrons with required details
 - Check out 2 books to one of the patrons. (20)
- II) Install GSDL software, upload around ten documents comprising pdf, doc, ppt files. Enter the detail metadata for each document and publish the collection for a CD. (15)