

MPA

**M.A. (Public Administration)**

**MPA**

**Assignments**

**(For M.A. 2<sup>nd</sup> Year Course)**

**For July 2014 and January 2015 Sessions**



**School of Social Sciences  
Indira Gandhi National Open University  
Maidan Garhi, New Delhi-110068**

## M.A. 2<sup>nd</sup> Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

### Submission:

**Note:** This booklet contains Assignments of all the six courses offered in M.A. 2<sup>nd</sup> year. You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003	<b>March 31, 2015 for July 2014 Session</b>  <b>September 30, 2015 for January 2015 Session</b>	To The Coordinator of the Study Centre allotted to you

### GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
  - b) It has clear connections between sentences and paragraphs
  - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underline the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

**Prof. E. Vayunandan & Prof. Alka Dhameja**  
**PROGRAMME COORDINATORS**  
**M.A. (Public Administration)**

**MPA-015: Public Policy and Analysis**

**ASSIGNMENT  
TUTOR MARKED**

**Course Code: MPA-015**

**Assignment Code: MPA-015/Asst/TMA/2014-2015**

**Marks: 100**

**This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.**

**Section- I**

- 1) Examine the various stages of policy cycle.
- 2) Define Inter-Governmental Relations and discuss its role in policy-making.
- 3) Examine the role of Civil Society Organizations in policy-making.
- 4) Examine the role of the Prime Ministers Advisory Committees, Councils and Commissions in policy-making..
- 5) Write short notes on the following in 250 words. Each question carries 10 marks :
  - a) Role and composition of National Development Council
  - b) Significance of Public Policy

**Section- II**

- 6) Define policy implementation and discuss the role of bureaucracy in implementing policies.
- 7) Briefly analyse the different approaches to policy monitoring.
- 8) Examine the problem areas in policy evaluation.
- 9) Discuss the ways for measuring policy impact.
- 10) Write short notes on the following in 250 words. Each question carries 10 marks :
  - a) Stratified and Cluster Sampling
  - b) Predictive/Prescriptive Analysis

**MPA-016: DECENTRALISATION AND LOCAL GOVERNANCE  
(TMA)**

**Course Code: MPA-016**

**Assignment Code: MPA-016/Asst/TMA/2014-2015**

**Marks: 100**

**This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.**

**Section-I**

- 1) Define Democratic Decentralisation and discuss its evolution in India.
- 2) Discuss the economic context of Democratic Decentralisation.
- 3) Examine different fields of partnership between Union and State Governments.
- 4) Discuss the issue of Administrative Decentralisation in Local Governance.
- 5) Write short notes on the following in 250 words each:
  - a) Concept of empowerment
  - b) Bhagidari: A model of good governance

**Section-II**

- 6) Discuss the evolution of Urban Local Government in India.
- 7) Describe the significance and issues in Micro-level Planning.
- 8) Explain the intra-tier responsibilities as enunciated in the 11<sup>th</sup> schedule.
- 9) Define Sustainable Development and identify inter-linkages between sustainable development and governance.
- 10) Write short notes on the following in 250 words each:
  - a) District Planning Committee
  - b) Capacity building of elected functionaries

**MPA-017: E-Governance  
(TMA)**

**Course Code: MPA-017  
Assignment Code: MPA-017/Asst/TMA/2014-2015  
Marks: 50**

**This Assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.**

**Section I**

- 1) 'There are various e-governance models that can be used as a guide in designing e-government initiatives.' Discuss.
- 2) Briefly describe the various components of ICT.
- 3) 'Administrative culture needs to be compatible to ICT implementation in public organisations.' Comment.
- 4) Highlight the role of ICT in agriculture development.
- 5) Explain geographic information system as a spatial application of ICT.

**Section II**

- 6) Write a note on e-learning systems.
- 7) Bring out the benefits and limitations of e-commerce
- 8) Highlight the role of ICT in delivery of citizen services.
- 9) Briefly discuss the challenges in effective implementation of ICT in governance.
- 10) Write a note on National E-governance Plan.

**MPA-018: DISASTER MANAGEMENT  
(TMA)**

**Course Code: MPA-018  
Assignment Code:MPA-018/Asst/TMA/2014-2015  
Marks: 50**

**This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.**

**Section-I**

- 1) Define disaster and discuss various environmental concerns.
- 2) Discuss Post-Modern trends in disaster management.
- 3) Discuss major objectives of Urban Earthquake Vulnerability Project.
- 4) Highlight the role of Hazard Mapping in disaster prevention.
- 5) Define CBDM and discuss its requirements.

**Section-II**

- 6) Write a note on SAR.
- 7) 'Shelter rehabilitation spreads across various aspects'. Discuss.
- 8) Highlight the problems in Relief administration.
- 9) 'There are interlinkages between recovery and development'. Discuss.
- 10) Highlight the role and functions of disaster manager.

**Indira Gandhi National Open University**  
**Core course in M.A Sociology**  
**MSO-002: Research Methodologies and Methods**

**Programme Code: MSO**  
**Course Code: MSO-002**  
**Assignment Code: MSO-002/AST/TMA/2014-15**

**Maximum Marks: 100**  
**Weightage: 30%**

**Marks**

**Answer questions from both the sections.**

**Section-I**

**Answer any two of the following questions**

- |   |    |
|---|----|
| 1. Discuss the major concerns in epistemology.  | 25 |
| 2. Discuss the contributions of Comte and Durkheim towards a positivism as methodological approach. | 25 |
| 3. Outline the relevance of survey method in social science research.                               | 25 |
| 4. Discuss the significance of correlation and regression as statistical tools in social research.  | 25 |
| 5. Highlights the critical features of Comparative Method.  | 25 |

**Section-II**

**Write a research report on any one of the following topics in about 3000 words.**

- |  |    |
|--|----|
| 6. Use of participatory method in social science research. | 50 |
| 7. Images of women in the electronic media                 | 50 |
| 8. Relevance of caste in contemporary politics.            | 50 |

You can write this report based on review of literature, or data collected from the primary sources.

For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding, and conclusion , and
- make proper referencing at the end.

**INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)**  
**TUTOR MARKED ASSIGNMENT**

Course Code: MPS-003  
Assignment Code: Asst/TMA/2014-15  
Marks: 100

**Answer five questions in all, selecting at least two questions from each section. Each question is to be answered in about 500 words. Each question carries 20 marks.**

**SECTION-I**

1. Discuss how democracy and development are related to each other.
2. Critically examine the following in about 250 words each:
  - a) The idea of planning
  - b) The main features of the RPIs in India
3. Can poverty be reduced by the increase in income alone? Discuss.
4. Discuss the role of media in shaping public opinion and public policies.
5. Discuss the contribution of civil society to democracy in India.

**SECTION-II**

6. Comment on the following in about 250 words each:
  - a) Working of the federal system in India
  - b) Caste in Indian democracy
7. Comment on the following in about 250 words each.
  - a) Development and gender
  - b) The basis of regionalism in India
8. Analyse the nature of state response to the challenge of ethnicity in India.
9. Comment on the following in about 250 words each:
  - a) Substantive democracy
  - b) Manifestation of ethnicity
10. Examine the impact of the new economic policy on the working class in India.