

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Course)

For July 2013 and January 2014 Sessions



**School of Social Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 1st year. You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-0118, MSO-002 and MPS-003	March 31, 2014 for July 2013 Session September 30, 2014 for January 2014 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
 - b) It has clear connections between sentences and paragraphs
 - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underlining the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. E. Vayunandan

&

Prof. Alka Dhameja

PROGRAMME COORDINATORS

M.A. (Public Administration)

**M.A. (PUBLIC ADMINISTRATION)
MPA-015 (Public Policy and Analysis)**

**ASSIGNMENT
TUTOR MARKED**

Course Code: MPA-015

Assignment Code: MPA-015/Asst/TMA/2013-2014

Marks: 100

This Assignment consists of Section – I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

Section – I

1. Explain the policy cycle and highlight its various stages. 20
2. Critically evaluate the rational policy – making model. 20
3. Describe the role of Planning Commission in policy formulation. 20
4. ‘International agencies are playing an important role in policy–making and development’. Comment. 20
5. Discuss the role and responsibilities of administrative organisations in policy implementation. 20

Section – I

6. Explain the bottom – up and top – down approaches to policy implementation and justify the need for following multiple approaches. 20
7. Discuss the process of policy monitoring and suggest the remedial measures for effective monitoring. 20
8. Describe the modes of policy delivery with special reference to the role of judicial bodies. 20
9. Discuss the significance and methods of policy evaluation. 20
10. Examine the disinvestment policy of India. 20

**MPA-016 (DECENTRALISATION AND LOCAL GOVERNANCE)
(TMA)**

Course Code: MPA-016

Assignment Code: MPA-016/Asst/TMA/2013-2014

Marks: 100

This Assignment consists of Section – I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

Section – I

1. Examine the political and administrative dimensions of democratic decentralisation in India 20
2. Describe the legislature framework and functioning of decentralisation in the context of 73rd Constitutional Amendment Act. 20
3. Discuss the concept of empowerment. Also examine the problems and constraints in achieving empowerment. 20
4. Examine the factors influencing people’s preferences for distribution of resources. 20
5. Write short notes on the following in 250 words each. 10+10
 - a) Rationale of Special Purpose Agencies
 - b) Bhagidari: A programme of Government citizen partnership

Section – II

6. Examine the important recommendations of various committees on local governance. 20
7. Discuss Intra-governmental tier responsibilities as per the 11th Schedule of the Constitution. 20
8. Briefly highlight the different requirements in Development Planning. 20
9. “The State has an enormous responsibility in ensuring the conservation of resources in a sustainable manner.” Discuss 20
10. Write short notes on the following in 250 words each: 10+10
 - a) Issues in micro level planning
 - b) Resources of local bodies

**MPA-017: E-Governance
TMA**

**Course Code: MPA-017
Assignment Code: Asst/TMA-017/2013-2014
Marks: 50**

This Assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.

Section – I

1. Discuss the concept and models of e-governance.
2. Describe the various components and functions of computer hardware.
3. ‘Administrative culture has to be e-governance compatible.’ Elaborate.
4. Highlight the roles of GIS and MIS in planning and decision making.
5. Write a note on the role of ICT in rural development.

Section – II

6. Describe digital portfolio and its purposes.
7. What are the benefits of e-commerce?
8. Highlight the application areas of ICT in citizen services’ delivery.
9. ‘RTI Act 2005 has recognised the right to know as an intrinsic part of the fundamental right of speech and expression.’ Examine.
10. Discuss the issues and challenges to ICT implementation in governance and also suggest measures to address them.

**MPA-018: Disaster Management
Assignment
TMA**

**Course Code: MPA-018
Assignment Code: Asst/TMA/2013-2014
Marks: 50**

This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

Section – I

1. 'Disaster Cycle contains different phases of disaster management' Discuss. 10
2. Discuss major issues involved in disaster preparedness. 10
3. Highlight the role of Information Technology in disaster prevention. 10
4. Define Mitigation and discuss problem areas in disaster mitigation. 10
5. Write a note on CBDM. 10

Section – II

6. Discuss various methods for rescuing disaster victims. 10
7. Bring to light the guiding principles of Rehabilitation and Reconstruction. 10
8. Write a note on Disasters and Development. 10
9. Discuss the role and functions of a disaster manager. 10
10. Make an overview of disaster management strategies. 10

**INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)
TUTOR MARKED ASSIGNMENT**

**Course Code: MPS-003
Assignment Code: Asst/TMA/2013-14
Marks: 100**

Answer five questions in all, selecting at least two questions from each section. Each question is to be answered in about 500 words. Each question carries 20 marks.

Section – I

1. Discuss Gandhi's contribution to economic thinking during the Indian National Movement.
2. Critically examine the following in about 250 words each:
 - a) Political democracy and economic development in India since the 1990s
 - b) Nature of caste inequality.
3. Critically analyse the functioning of parliamentary democracy in India.
4. Discuss the contribution of political parties to the success of India's democracy.
5. Discuss main challenges of ethnicity to the nation-state in India.

Section – I

6. Comment on the following in about 250 words each:
 - a) Gender and justice
 - b) Religious politics in India
7. Comment on the following in about 250 words each:
 - a) Substantive democracy
 - b) Sustainable Development
8. Explain how the Indian Constitution is related to the social transformation illustrating your answer with suitable examples.
9. Comment on the following in about 250 words each:
 - a) Role of media in Indian democracy
 - b) Language and politics in India
10. Discuss the impact of the new economic policy on working class in India.

**MSO-002: Research Methodologies and Methods
Tutor Marked Assignment (TMA)**

**Maximum Marks: 100
Weightage : 30%**

**Programme Code: MSO
Course Code : MSO-002
Assignment Code: MSO-002/AST/TMA/2013-14**

Marks

Answer questions from both the sections.

Section – I

Answer any *two* of the following questions.

- | | |
|---|----|
| 1. What is 'hermeneutics'? Explain with reference to the contribution of Jorgen Habermas. | 25 |
| 2. Discuss the contribution of Alfred Schutz to the understanding of social reality. | 25 |
| 3. Explain the nature and scope of quantitative methods of data analysis in sociological research. | 25 |
| 4. Discuss the participatory approach to social research. Compare and contrast it with conventional research methodology. | 25 |
| 5. What is survey research? Prepare a research design of survey on use of mobile phone by rural youth. | 25 |

Section – II

Write a research report on any *one* of the following topics in about 3000 words.

- | | |
|--|----|
| 1. Use of internet in sociological research. | 50 |
| 2. Open and distance learning as a means of empowerment of the socially excluded and marginalized people in India. | 50 |
| 3. Impact of mobile phones on social relationships. | 50 |

You can write this report based either on review of literature, or data collected from the primary sources. For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.