

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Courses)

For July 2020 and January 2021 Session



Faculty of Public Administration

**SCHOOL OF SOCIAL SCIENCES
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI NEW DELHI-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 1st year.

You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003	March 31, 2021 for July 2020 Session September 30, 2021 for January 2021 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
 - b) It has clear connections between sentences and paragraphs
 - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underlining the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. Alka Dhameja
PROGRAMME COORDINATOR
M.A. (Public Administration)

MPA-015: Public Policy and Analysis Assignment (TMA)

Course Code: MPA-015
Assignment Code: MPA-015/Asst/TMA/2020-21
Marks: 100

This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION – I

- | | | |
|----|--|----|
| 1) | What are the major constraints in public policy formulation? | 20 |
| 2) | Examine the rational policy- making model and highlight its relevance to the field of policy. | 20 |
| 3) | ‘Effective policy-making depends on active participation of the civil society organisations and support of the government at all levels’. Comment. | 20 |
| 4) | Explain the role of the Prime Minister’s Office in policy-making. | 20 |
| 5) | Write short notes in about 250 words on each of the following: | |
| | a) Role of International Monetary Fund in policy-making. | 10 |
| | b) Models of inter- governmental relations. | 10 |

SECTION – II

- | | | |
|-----|--|----|
| 6) | Explain the role and responsibilities of legislative and judicial bodies in policy implementation. | 20 |
| 7) | Examine the process of policy analysis. | 20 |
| 8) | Discuss the techniques of policy monitoring. | 20 |
| 9) | Describe the nature and criteria of policy evaluation | 20 |
| 10) | Analyse the process of disinvestment in the central public enterprises in India. | 20 |

MPA-016: Decentralisation and Local Governance
Assignment (TMA)

Course Code: MPA-016
Assignment Code: MPA-016/Asst/TMA/2020-21
Marks: 100

This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION-I

- 1) Explain political and administrative decentralisation in contemporary scenario. 20
- 2) Highlight the socio-economic component of decentralisation and suggest necessary measures to strengthen them. 20
- 3) Examine the partnership among local authorities and special purpose agencies in the education sector. 20
- 4) 'The impact of decentralised development can be observed on political, administrative, functional and financial aspects'. Comment. 20
- 5) Write short notes in about 250 words on each of the following:
 - a) Role of Panchayati Raj Institutions as instrument of social transformation 10
 - b) The Principle of Balance 10

SECTION-II

- 6) Discuss the features of the 73rd Constitutional Amendment and observations on the Act. 20
- 7) Describe the rationale behind development planning and bring out the complex issues in urban planning. 20
- 8) Explain the responsibility of State and local bodies in sustainable development. 20
- 9) 'Municipalities are functioning as an effective institution of local self-government in India'. Comment. 20
- 10) Write a note on the significance of capacity building of local administration for effective democratic decentralisation and local governance. 20

**MPA-017: E-governance
Assignment (TMA)**

**Course Code: MPA-017
Assignment Code: MPA-017/Asst/TMA/2020-21
Marks: 50**

This assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.

SECTION – I

- 1) Discuss the concept of e-governance and its models. 10
- 2) Define Information and Communications Technology (ICT) and briefly highlight its components. 10
- 3) Explain the various software applications of ICT. 10
- 4) ‘E-governance has brought in an electronic transformation in public service delivery’. Elaborate with examples. 10
- 5) What do you understand by administrative organisation culture? Also, explain how it can be transformed into a tech savvy culture. 10

SECTION – II

- 6) Write a note on e-panchayat project of Andhra Pradesh. 10
- 7) Elaborate upon digital portfolio and digital library. 10
- 8) ‘The Centre for Railway Information System is an umbrella covering all computer activities of Indian Railways.’ Discuss. 10
- 9) Describe in brief the Saukaryam Project of Visakhapatnam Municipal Corporation of Andhra Pradesh. 10
- 10) Explain the issues and challenges facing ICT implementation in governance and also the measures to address them. 10

**MPA-018: Disaster Management
Assignment (TMA)**

**Course Code: MPA-018
Assignment Code: Asst/TMA/2020-21
Marks: 50**

This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION – I

- | | |
|--|----|
| 1) Discuss the relationship between development and environment. | 10 |
| 2) Briefly discuss the nature of disaster management in mountainous regions. | 10 |
| 3) Examine the challenges relating to disaster prevention in South Asia. | 10 |
| 4) Describe the new directions towards resource mobilisation for managing disasters. | 10 |
| 5) Define the term mitigation and describe problem areas in mitigation. | 10 |

SECTION - II

- | | |
|--|----|
| 6) Examine the key requirements in warehousing and stockpiling. | 10 |
| 7) Discuss the problems in relief administration. | 10 |
| 8) Explain the various types of damage reports. | 10 |
| 9) Highlight on new directions towards resource mobilisation for managing disasters. | 10 |
| 10) Define the term mitigation and describe the problem areas in mitigation. | 10 |

**MSO-002: Research Methodologies and Methods
Tutor Marked Assignment (TMA)**

**Programme Code : MSO
Course Code : MSO-002
Assignment Code: MSO-002/AST/TMA/2020-21**

Maximum Marks : 100

Weightage : 30%

Answer questions from both the sections.

Marks

Section -A

Answer any *two* of the following questions

- | | |
|--|----|
| 1. 'Science with its central principles of objectivity, universalisation and causal explanation had a significant impact on social science'. Critically discuss. | 25 |
| 2. What is participatory method of research? Explain | 25 |
| 3. What is ethnography? Explain its significance in sociological research. | 25 |
| 4. What is probability sampling? Explain its types. | 25 |
| 5. Distinguish between:
(i) pure research and applied research
(ii) participant observation and non-participant observation
(iii) questionnaire and schedule
(iv) qualitative and quantitative methods of research
(v) correlation and regression | 25 |

Section-B

Write a research report on any *one* of the following topics in about 3000 words.

- | | |
|---|----|
| 1. Facebook friends. | 50 |
| 2. Reverse migration of labour. | 50 |
| 3. Healthcare system in contemporary times. | 50 |

You can write this report based either on review of literature, or data collected from the primary sources.

For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.

INDIA: DEMOCRACY AND DEVELOPMENT(MPS-003)
TUTOR MARKED ASSIGNMENT
TMA

Course Code: MPS-003
Assignment Code: ASST/TMA/2020-21
Marks: 100

Answer any five questions in about 500 words each. Attempt at least two questions from each section. Each question carries 20 marks.

SECTION-I

1. Explain how democracy and development are related to each other.
2. Discuss the nature of relationship between police, army and bureaucracy.
3. What are the causes of internal migration? Explain.
4. Discuss the working of federal system in India.
5. Compare the main provisions of the 73rd and 74th Constitutional Amendments.

SECTION-II

6. Comment on the following in about 250 words each.
 - a) Sustainable Development
 - b) Caste Inequalities
7. Comment on the following in about 250 words each.
 - a) Media and Democracy
 - b) Ethnic politics
8. Comment on the following in about 250 words each.
 - a) Economic reforms and working class
 - b) The basis of regionalism
9. Comment on the following in about 250 words each.
 - a) Gender and Justice
 - b) Substantive Democracy
10. Comment on the following in about 250 words each.
 - a) Language and politics in India.
 - b) Role of civil society in Indian democracy.