

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Courses)

For July 2018 and January 2019 Session



Faculty of Public Administration

**SCHOOL OF SOCIAL SCIENCES
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI NEW DELHI-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 2nd year. You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003	March 31, 2019 for July 2018 Session September 30, 2019 for January 2019 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
 - b) It has clear connections between sentences and paragraphs
 - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underline the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. Uma Medury
PROGRAMME COORDINATOR
M.A. (Public Administration)

MPA-015 : Public Policy and Analysis (TMA)

Course Code: MPA-015

Assignment Code: MPA-015/Asst/TMA/2018-19

Marks: 100

This Assignment consists of Section – I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION – I

- 1) Discuss the nature and various stages of public policy. 20
- 2) What are the major constraints in public policy formulation? 20
- 3) Examine the rational policy- making model and highlight its relevance in the field of policy. 20
- 4) ‘Barriers in Government – Civil Society partnership are major challenges in policy-making’. Examine the statement and suggest necessary measures for effective partnership . 20
- 5) Write short notes in about 250 words on each of the following:
 - a) Models of inter- governmental relations. 10
 - b) Role of the Prime Minister’s Office in policy–making. 10

SECTION – II

- 6) Describe the process of policy analysis. 20
- 7) Discuss the techniques of policy monitoring. 20
- 8) ‘The legislature and judiciary exercise influence on policy implementation.’ Elaborate. 20
- 9) Examine the problem areas in policy evaluation. 20
- 10) Analyse the process of disinvestment in the central public enterprises in India 20

MPA-016: Decentralisation and Local Governance (TMA)

Course Code: MPA-016

Assignment Code: MPA-016/Asst/TMA/2018-2019

Marks: 100

This Assignment consists of Section – I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION-I

- 1) Discuss the Constitutional dimensions of democratic decentralisation in India. 20
- 2) Explain the administrative decentralisation in contemporary scenario by highlighting the significance of coordination at all levels. 20
- 3) Highlight the politico – administrative component of decentralisation and suggest measures to strengthen them. 20
- 4) Examine the partnership among local authorities and special purpose agencies in telecommunication sector. 20
- 5) Write short notes in about 250 words on each of the following:
 - a) Significance of democratic decentralisation. 10
 - b) Role of PRIs as an instrument of social transformation. 10

SECTION-II

- 6) Write a note on the intra-local government relationship. 20
- 7) What are the basic requirements in development planning? 20
- 8) ‘Municipalities are functioning as an effective institution of local self-governance’. Examine. 20
- 9) Describe the resources of local bodies and highlight role of the state Finance Commission. 20
- 10) Define sustainable development and enumerate its major challenges. 20

MPA-017: E-governance (TMA)

Course Code: MPA-017
Assignment Code: Asst/TMA/2018-19
Marks: 50

This assignment consists of Section I and II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION-I

- 1) Explain the concept of e-governance and its models. 10
- 2) Discuss computer hardware and computer software. 10
- 3) Write a note on Management Information System. 10
- 4) 'ICT brings about an electronic transformation in the traditional functioning of administration.' Elaborate. 10
- 5) Describe the role played by ICT in the modernization of agricultural sector. 10

SECTION-II

- 6) 'E-learning is basically the delivery of learning via the Internet.' Discuss. 10
- 7) Elucidate the concept of e-commerce and also different modes of e-payments. 10
- 8) Explain the concept and functioning of Common Service Centres under National e-Governance Plan. 10
- 9) Briefly discuss the modernization of Indian Railways with ICT applications. 10

MPA-018: Disaster Management (TMA)

Course Code: MPA-018
Assignment Code: Asst/TMA/2018-19
Marks: 50

This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION - I

- 1) Describe major environmental concerns. 10
- 2) Discuss the major objectives of TDRM approach and highlight enabling mechanisms for the successful execution of this approach. 10
- 3) Bring to light major trends in Disaster Management. 10
- 4) Write a note on vulnerability analysis. 10
- 5) Discuss the problem areas in mitigation and describe guiding principles of mitigation. 10

SECTION - II

- 6) Explain various rescue methods. 10
- 7) Discuss the ten-point Guideline on temporary shelter provision. 10
- 8) Point out major problems encountered in relief distribution. 10
- 9) Discuss the rationale of First Response. 10
- 10) Describe the role and functions of a disaster manager. 10

**MSO-002: Research Methodologies and Methods
Tutor Marked Assignment (TMA)**

**Programme Code : MSO
Course Code : MSO-002
Assignment Code: MSO-002/AST/TMA/2018-19**

**Maximum Marks : 100
Weightage : 30%**

Answer questions from both the sections. Marks

Section- A

Answer any *two* of the following questions

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|---|----|
| 1. What is ‘phenomenology’? Discuss the contribution of Martin Heidegger to phenomenological studies. | 25 |
| 2. Critically examine the feminist approach to the understanding of social reality. | 25 |
| 3. What are the advantages of sampling over census? Explain the various types of probability sampling method. | 25 |
| 4. What is a ‘research design’? Explain the steps you would follow to prepare a research design. | 25 |
| 5. What is ‘participant observation’? Discuss its relevance as a technique of field-based research. | 25 |

Section- B

Write a research report on any *one* of the following topics in about 3000 words.

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|---|----|
| 1. Vocational education as a means of empowerment of women. | 50 |
| 2. Use of social media by rural youth in India. | 50 |
| 3. Social construction of news. | 50 |

You can write this report based either on review of literature, or data collected from the primary sources.

For review of literature you have to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you have to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report, spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.

**INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)
TUTOR MARKED ASSIGNMENT**

**Course Code: MPS-003
Assignment Code: ASST/TMA/2018-19
Marks: 100**

Answer any five questions in about 500 words each. Attempt at least two questions from each section. Each question carries 20 marks.

SECTION-I

1. Analyse Gandhi's perspective on Swaraj and its implications for India's freedom movement.
2. Comment on the following in about 250 words each:
 - a) Significance of Public Interest Litigation (PIL)
 - b) Democracy as a form of good governance
3. Discuss the main provisions of the 73rd and 74th Constitutional Amendments and what are their limitations.
4. Discuss various forms of manifestation of ethnicity.
5. Comment on the following in about 250 words each:
 - a) Emergence of new political parties is making Indian Politics more democratic
 - b) Social Inequality affects political system and development policies

SECTION-II

6. Comment on the following in about 250 words each:
 - a) Role of NGOs in Indian Democracy
 - b) Women in Development (WID) approach
7. Comment on the following in about 250 words each:
 - a) Sustainable Development
 - b) Internal migration contributes towards a productive economy
8. Analyse the impact of new economic policy on working class in India.
9. Comment on the following in about 250 words each:
 - a) Religious Politics in India
 - b) Substantive Democracy
10. Democracy and Development are related to each other. Explain.