

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Course)

For July 2017 and January 2018 Sessions



**School of Social Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the six courses offered in M.A. 2nd year.

You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003	March 31, 2018 for July 2017 Session September 30, 2018 for January 2018 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.
Make sure that:
 - a) The answer is logical and coherent
 - b) It has clear connections between sentences and paragraphs
 - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underline the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. E. Vayunandan & Prof. Alka Dhameja

PROGRAMME COORDINATORS

M.A. (Public Administration)

MPA-015: PUBLIC POLICY AND ANALYSIS
(Tutor Marked Assignment)

Course Code: MPA-015

Assignment Code: MPA-015/Asst/TMA/2017-18

Marks: 100

This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION – I

1. Discuss the nature, scope and significance of public policy. 20
2. Elucidate the Systems Model for policy analysis. 20
3. Analyse the role of civil society in policy-making. 20
4. “The impact of International Agencies on policy-making process is visible in various sectors” Comment. 20
5. What are the major constraints in public policy formulation? 20

SECTION - II

6. Describe the process of policy monitoring and suggest the remedial measures for effective monitoring. 20
7. Examine the problem areas in policy evaluation. 20
8. Describe the modes of policy delivery with special reference to the role of judicial bodies. 20
9. Discuss the process of disinvestment of the central public enterprises in India and evaluate the disinvestment policy. 20
10. Define the Cost-Benefit Analysis method and discuss its advantages and limitations. 20

MPA-016: DECENTRALISATION AND LOCAL GOVERNANCE
(Tutor Marked Assignment)

Course Code: MPA-016
Assignment Code: MPA-016/Asst/TMA/2017-2018
Marks: 100

This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION-I

1. Discuss the evolution and significance of democratic decentralisation in India. 20
2. Examine the Constitutional dimensions of democratic decentralisation in India. 20
3. Examine the operational framework of empowerment and suggest measures for effective empowerment. 20
4. 'Bhagidari, a programme of Government-Citizen Partnership, can be termed as a model of good governance'. Comment. 20
5. Examine the role of Panchayati Raj Institution (PRIs) as an Instrument of social transformation. . 20

SECTION-II

6. Explain the significance of capacity building at the local level. 20
7. 'The 74th Constitutional Amendment Act, 1992, empowers the municipalities to function as an effective institution of local self-governance' Examine. 20
8. Write a note on modalities for people's participation. 20
9. What are the basic constraints in micro-level planning? 20
10. Define sustainable development and explain its interlinkages with governance. 20

**MPA-017: E-GOVERNANCE
(Tutor Marked Assignment)**

**Course Code: MPA-017
Assignment Code: Asst/TMA-017/2017-2018
Marks: 50**

This Assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.

SECTION - I

1. Discuss the concept of e-governance and its models. 10
 2. Define Information and Communications Technology and briefly highlight its components. 10
 3. Enumerate the role of Geographic Information Systems in planning and decision making. 10
 4. How traditional administrative culture in public undertakings can be made e-compatible? 10
- Information and Communication Technology (ICT) plays a vital role in the development of agricultural sector.' Elaborate. 10

SECTION-II

5. Discuss the e-panchayat project in Andhra Pradesh. 10
6. Describe Virtual Learning Environment in the context of e-learning. 10
7. Examine the benefits and limitations of e-commerce. 10
8. Explain the role of ICT in enabling public services delivery. 10
9. 'There are certain challenges that impede the organisations to be tech savvy.' Comment. 10

**MPA-018: DISASTER MANAGEMENT
(Tutor Marked Assignment)**

**Course Code: MPA-018
Assignment Code: Asst/TMA/2017-2018
Marks: 50**

This assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION - I

- | | | |
|----|---|----|
| 1. | Make an overview of man-made disasters. | 10 |
| 2. | ‘Disaster Cycle comprises of various phases’ Discuss in brief. | 10 |
| 3. | Bring to light the Development Perspective to Disaster Management. | 10 |
| 4. | ‘Risk Sharing and Transfer build resilience’ Discuss. | 10 |
| 5. | Define Community Based Disaster Management (CBDM) and bring to fore major activities of disaster preparedness of communities. | 10 |

SECTION - II

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|-----|---|----|
| 6. | Discuss the significance of ‘Search and Rescue’ and point out general precautions while carrying out Search and Rescue. | 10 |
| 7. | ‘Effective relief distribution requires proper planning in stockpiling and Warehousing’ Discuss. | 10 |
| 8. | Write a note on Emergency Operations Centre (EOC). | 10 |
| 9. | Discuss the essential features of damage assessment. | 10 |
| 10. | ‘Recovery and Development are interlinked’ Discuss | 10 |

MSO-002: Research Methodologies and Methods
Tutor Marked Assignment (TMA)

Maximum Marks : 100

Weightage : 30%

Programme Code : MSO

Course Code : MSO-002

Assignment Code: MSO-002/AST/TMA/2017-2018

Answer questions from both the sections.

SECTION-I

Answer any *two* of the following questions.

1. What is sampling? Explain the methods of probability sampling. 25
2. What is Hermeneutics? Explain with reference to the contribution of Hans-Georg Gadamer. 25
3. 'Reflexive sociology is a meaningful alternative of positivism'. Discuss. 25
4. Discuss the relevance of feminist method in social science research. . 25
5. Write short notes on: 25
 - (i) Key informants
 - (ii) Participant observation
 - (iii) Questionnaire
 - (iv) Interview technique
 - (v) Census method

SECTION - II

Write a research report on any *one* of the following topics in about 3000 words.

6. Images of women in social media. 50
7. Sociological significance of pilgrimages and festivals. 50
8. Family structure and familial relations in contemporary times. 50

You can write this report based either on review of literature, or data collected from the primary sources.

For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.

INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)
TUTOR MARKED ASSIGNMENT

Course Code: MPS-003
Assignment Code: Asst/TMA/2017-2018
Marks: 100

Answer five questions in all, selecting at least two questions from each section. Each question is to be answered in about 500 words. Each question carries 20 marks.

SECTION-I

1. Discuss how democracy and development are related to each other.
2. Critically examine the following in about 250 words each:
 - a) The Directive Principles of State Policy
 - b) Meaning of poverty line
3. Critically analyse the functioning of parliamentary democracy in India.
4. Discuss the main challenges of ethnicity for the nation-state of India.
5. Analyse the contribution of political parties to the success of India's democracy.

SECTION-II

6. Comment on the following in about 250 words each:
 - a) Gender and justice
 - b) Regionalism in Indian politics
7. Comment on the following in about 250 words each:
 - a) Inter-state cooperation
 - b) Internal migration in India
8. Analyse the role of NGOs in Indian democracy.
9. Comment on the following in about 250 words each:
 - a) Language and politics in India
 - b) Role of media in Indian democracy
10. Discuss the impact of the new economic policy on the Indian working class.