

**MPA**

**M.A. (Public Administration)**

**MPA**

**Assignments**

**(For M.A. 2<sup>nd</sup> Year Course)**

**For July 2016 and January 2017 Sessions**



**School of Social Sciences  
Indira Gandhi National Open University  
Maidan Garhi, New Delhi-110068**

## **M.A. 2<sup>nd</sup> Year (Public Administration)**

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

### **Submission:**

**Note: This booklet contains Assignments of all the six courses offered in M.A. 2<sup>nd</sup> year.**

**You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.**

<b>Assignment Number</b>	<b>Date of Submission</b>	<b>Whom to send</b>
<b>Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003</b>	<b>March 31, 2017 for July 2016 Session  September 30, 2017 for January 2017 Session</b>	<b>To The Coordinator of the Study Centre allotted to you</b>

## GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.  
Make sure that:
  - a) The answer is logical and coherent
  - b) It has clear connections between sentences and paragraphs
  - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underline the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

**Prof. E. Vayunandan & Prof. Alka Dhameja**

**PROGRAMME COORDINATORS**

**M.A. (Public Administration)**

**MPA-015: PUBLIC POLICY AND ANALYSIS**  
**(Tutor Marked Assignment)**

**Course Code: MPA-015**

**Assignment Code: MPA-015/Asst/TMA/2016-17**

**Marks: 100**

**This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.**

**SECTION – I**

- 1) Enumerate the various stages of the policy cycle and highlight their relevance to public policy. 20
- 2) Analyse the rational policy – making model. 20
- 3) Examine the role of International Agencies in policy-making. 20
- 4) Explain the role and responsibilities of administrative organisations in policy implementation. 20
- 5) ‘Civil society is playing an important role in policy-making’. Discuss. 20

**SECTION – II**

- 6) Highlight the significance of policy monitoring and suggest necessary measures for effective monitoring. 20
- 7) Explain the conceptual, political and administrative problems in policy implementation. 20
- 8) Describe the problems and limitations of impact assessment. 20
- 9) Discuss the usefulness of cost-benefit analysis in public policy. 20
- 10) Examine the telecom policy of India and its impact on telecom sector. 20

**MPA-016: DECENTRALISATION AND LOCAL GOVERNANCE**  
**(Tutor Marked Assignment)**

**Course Code: MPA-016**

**Assignment Code: MPA-016/Asst/TMA/2016-2017**

**Marks: 100**

**This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.**

**SECTION-I**

- 1) Examine the constitutional dimensions of democratic decentralisation in India. 20
- 2) What is Empowerment? Discuss the various initiatives taken for Empowerment in India. 20
- 3) Discuss how components of Decentralised Development lead to equal distribution of benefits of development. 20
- 4) 'Special and Single Purpose Agencies defeat the spirit of the local Governance'. Discuss. 20
- 5) Explain the impact of Decentralised Development in realising the objectives of Local Governance. 20

**SECTION – II**

- 6) Discuss the important recommendations of various Committees on Local Governance. 20
- 7) 'The study of 11<sup>th</sup> Schedule suggests that Local Bodies have been assigned major responsibilities'. Discuss. 20
- 8) Describe the significance and issues in Micro-Level Planning. 20
- 9) Highlight the modalities for Peoples' Participation in Local Governance. 20
- 10) Define Sustainable Development and identify inter-linkages between Sustainable Development and Governance. 20

**MPA-017: E-GOVERNANCE  
(Tutor Marked Assignment)**

**Course Code: MPA-017  
Assignment Code: Asst/TMA-017/2016-2017  
Marks: 50**

**This Assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.**

**SECTION - I**

- |    |  |    |
|----|--|----|
| 1) | Define e-governance and its legal and policy framework.      | 10 |
| 2) | Discuss briefly the hardware and software components of ICT. | 10 |
| 3) | Explain GIS and its role of in planning and decision making. | 10 |
| 4) | Write a note on the role of ICT in agriculture.              | 10 |
| 5) | Discuss e-Panchayat modules of Andhra Pradesh.               | 10 |

**SECTION-II**

- |     |   |    |
|-----|---|----|
| 6)  | Enumerate Virtual Learning Environment.   | 10 |
| 7)  | Highlight the benefits of e-commerce to organizations, consumers, and society.    | 10 |
| 8)  | How can conventional administrative culture be made tech savvy?                   | 10 |
| 9)  | Bring out the ICT interventions in delivery of citizen services.                  | 10 |
| 10) | Discuss the various services rendered under the E-seva Project of Andhra Pradesh. | 10 |

**MPA-018: DISASTER MANAGEMENT**  
**(Tutor Marked Assignment)**

**Course Code: MPA-018**  
**Assignment Code: Asst/TMA/2016-2017**  
**Marks: 50**

**This assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.**

**SECTION - I**

- 1) Examine the relationship between Development and Environment. 10
- 2) Define risk reduction and highlight the significance of Total Disaster Risk Management Approach (TDRM). 10
- 3) Critically examine capacity building for Earthquake Vulnerability Reduction. 10
- 4) 'Risk sharing and transfer builds Earthquake resilience'. Discuss 10
- 5) Write a note on Community Based Disaster Management. 10

**SECTION - II**

- 6) Explain the significance of Search, Rescue and Evacuation and describe its various techniques. 10
- 7) Evaluate the guiding principles for Shelter provisions. 10
- 8) Analyse key problem areas in disaster recovery. 10
- 9) Briefly bring out various disaster management strategies. 10
- 10) Discuss the role and functions of Disaster Manager. 10

**MSO-002: Research Methodologies and Methods**  
**Tutor Marked Assignment (TMA)**

**Maximum Marks : 100**

**Weightage : 30%**

**Programme Code : MSO**

**Course Code : MSO-002**

**Assignment Code: MSO-002/AST/TMA/2016-2017**

**Answer questions from both the sections.**

**SECTION-I**

Answer any *two* of the following questions.

- 1) What is phenomenology? Explain with reference to the contribution of Martin Heidegger. 25
- 2) What is positivism? Discuss Giddens's critique of positivism. 25
- 3) 'The pioneers of the comparative method in sociology and social anthropology were all influenced to a greater or lesser extent by the theory of evolution.' Discuss 25
- 4) Illustrate the relevance of field research with suitable illustrations. 25
- 5) Critically examine the nature and scope of feminist method in social science research. 25

**SECTION-II**

Write a research report on any *one* of the following topics in about 3000 words.

- 6) Education as a means of empowerment of women. 50
- 7) Digital divide in India. 50
- 8) Significance of open and distance learning in democratization of education. 50

You can write this report based either on review of literature, or data collected from the primary sources.



For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.

**INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)**  
**TUTOR MARKED ASSIGNMENT**

**Course Code: MPS-003**  
**Assignment Code: Asst/TMA/2016-2017**  
**Marks: 100**

**Answer five questions in all, selecting at least two questions from each section. Each question is to be answered in about 500 words. Each question carries 20 marks.**

**SECTION-I**

- 1) Explain how social inequality affects politics and development policies in India.
- 2) Critically examine the following in about 250 words each:
  - a) The idea of planning
  - b) The Rajya Sabha
- 3) Analyse the role of police in Indian democracy.
- 4) Discuss the significance of the 73<sup>rd</sup> Constitutional Amendment in Indian democracy.
- 5) Write an essay on the Tebhaga Movement.

**SECTION-II**

- 6) Comment on the following in about 250 words each:
  - a) Working of the federal system in India
  - b) Caste in Indian democracy
- 7) Comment on the following in about 250 words each:
  - a) Sustainable Development
  - b) Panchayati Raj System in India
- 8) Analyse the nature of state response to the challenge of ethnicity in India.
- 9) Comment on the following in about 250 words each:
  - a) Substantive democracy
  - b) Religious politics in India
- 10) Write a note on the Farmers' movements in contemporary India.