

PGDEMA

**POST GRADUATE DIPLOMA IN
EDUCATIONAL MANAGEMENT AND
ADMINISTRATION (PGDEMA)**

ASSIGNMENT

January 2017 and July 2017



**School of Education
Indira Gandhi National Open University
Maidan Garhi, New Delhi**

POST GRADUATE DIPLOMA IN EDUCATIONAL MANAGEMENT AND ADMINISTRATION (PGDEMA)

Assignments—January and July 2017

MES-041: GROWTH AND DEVELOPMENT OF EDUCATIONAL MANAGEMENT

Answer the following questions in about 500 words each.

1. What are the emerging trends in application of ICT for educational management?
2. Discuss the issues in management of non-formal education with special reference to professional and technical education.
3. Critically examine the relevance of theories of human management to organization of educational management.

MES 042: DIMENSIONS OF EDUCATIONAL MANAGEMENT

Answer the following questions in about 500 words each.

1. What were the objectives of Sarv Shiksha Abhiyan (SSA)? Explain its role in achieving the goals of universalisation of elementary education in your state?
2. Discuss the organisational structure and functions of a DIET? Suggest the ways to enhance the effectiveness of DIET for in-service teacher education.
3. What are various provisions pertaining to community participation in The Right of Children to Free and Compulsory Education (RTE) Act, 2009. How will you ensure effective and accountable community participation for the benefit of elementary education? Give your suggestions.

MES- 043: ORGANISATIONAL BEHAVIOUR

Answer the following questions in about 500 words each.

1. Describe any one theory of motivation and delineate its implication in education.
2. Explain the importance of decision-making in an educational institution and discuss the role of students and teachers in decision-making process.
3. Suppose you are the head of an institution, which direction of communication would you prefer? Justify your answer with suitable examples.

MES-044: INSTITUTIONAL MANAGEMENT

Answer the following questions in about 500 words each.

1. Critically analyse the concept of various schools of thought on classroom management.
2. What constitute human resources? Discuss the need for management of human resources at different levels.
3. Visit a nearby any educational institution of your locality and prepare an Income and Expenditure account for the current financial year.

MES 045: SCHOOL EDUCATION

Answer the following questions in about 500 words each.

1. Explain the need for having a clear vision and mission for the schools.
2. Discuss briefly the role of educational administrators in school education.
3. Develop performance appraisal parameters for evaluating the functions of your institution. Give your reasons for choosing the parameters.

MES- 046: HIGHER EDUCATION

Answer the following questions in about 500 words each.

1. Describe the role of Higher Education in the new global context.
2. In what ways planning takes place in an educational institution? Elaborate the importance of human resource planning in an institution.
3. What is the importance of a good educational leader in an institution? In your opinion, who could be considered as an effective education leader?

MES 047- OPEN AND DISTANCE EDUCATION

Answer the following questions in about 500 words each.

1. Discuss the objectives of NIOS. Do open schools benefit those who cannot access formal schools? Why?
2. What are the differences between a self learning material and a textbook commonly used in schools?
3. How can evaluation be managed effectively in an ODL institution?

MES-048: ALTERNATIVE EDUCATION

Answer the following questions in about 500 words each.

1. Discuss the role of any two Public-Private Partnership initiatives in India.
2. Discuss the contribution of Sri Aurobindo and the mother in the field of alternative education in India.
3. Critically examine the role of NGOs in the field of alternative education in India.