

**BACHELOR DEGREE IN SOCIAL WORK
(BSW)
First Year**

Assignment: 2018-2019

Course Title:

BSWE-001: Introduction to Social Work

Last Date of Submission of Assignments to the Study Centre
July, 2018 Session – March 31, 2019
January, 2019 Session – September 30, 2019



**School of Social Work
Indira Gandhi National Open University
Maidan Garhi, New Delhi – 110 068**

Dear Learner,

Welcome to the BSW programme of IGNOU. To successfully complete your BSW programme, kindly follow the following tips:

- Read the programme guide before you begin your studies. It will clarify most of your doubts regarding how to go about doing the BSW studies from IGNOU.
- Submit your assignments to the Study Centre on time.
- Be in touch with your Study Centre and Regional Centre
- Fill up the examination form on time.

For BSW first year, you have to do Tutor Marked Assignments (TMAs) for BSWE-001 and other foundation courses.

Assignments are open book examinations and we at IGNOU assign 30 per cent weightage to the assignment while calculating the overall grade for each course. **Assignments are to be hand-written and duly signed** before its submission in the study centre. In order to prepare a good set of assignment responses, you must first of all read the chapter(s) from which a particular question has been framed. Discuss with your peer-group and academic counsellors or professors who teach you. Prepare a draft, do the necessary correction on it and then, prepare the final version for submission to the Study Centre.

Make sure that each answer starts on a new page. For long and medium answers, ensure that there is an introduction, sub-titles for main body and a conclusion. One line should be left between each paragraph. Make sure your answers are specific and in your own words and do not copy from books. Your answers will be exclusively based on the IGNOU materials only. Preparation of assignments is preparation for your term-end examination. Therefore take the assignments seriously.

Before proceeding to write the assignments, please fill in the questionnaire and directly post (only the questionnaire) it to the address given at the end of the questionnaire.

(Dr. Sayantani Guin)
Programme Coordinator
email : sayantaniguin@ignou.ac.in
Ph. : 011-29571697

Feedback from BSW Learners

Dear Learner,

As programme coordinator, I am very keen to facilitate you in every way possible to successfully complete the BSW programme. In this regard, I will appreciate, if you could kindly answer the questions given in the following questionnaire. Your response will be used only to facilitate you and other learners of BSW and for quality assurance. Therefore, before you prepare your assignment, kindly ensure that you mail your response DIRECTLY by ordinary post to the address given at the end of the questionnaire.

Yours sincerely
Dr. Sayantani Guin

Questionnaire for BSW Learners

A. Profile of Learner		
S. No.		Questions Responses
	Name:	
	Year	BSW 1 st Year/BSW 2 nd Year/BSW 3rd Year
	Mobile:	
	Email:	
	Enrollment Number:	
1	Medium	1. English 2. Hindi
2	Sex	1. Male 2. Female 3. Transgender
3	Age	
4	Marital status	1. Married 2. Unmarried 3. Divorced 4. Separated 5. Widow 6. Widower
5	Religion	1. Hindu 2. Muslim 3. Christian 4. Others (specify) _____
6	Category	1. General 2. SC 3. ST 4. OBC 5. PWD
7	Employment status	1. Employed (full-time) 2. Employed (part-time) 3. Unemployed

8	Do you have access to internet?	1. Yes 2. No
9	Place of residence	1. Rural 2. Urban 3. Semi-urban 4. Tribal 5. Others (Specify)
10	State of residence	
B. Student Support		
1	How did you receive your study material?	1. At residence by post 2. By visiting Study Centre 3. By visiting Regional Centre 4. By visiting Headquarter in Maidan Garhi
2	Have you received study materials in the medium you have opted for?	1. Yes 2. No
3	When did you receive the study material? (for session starting in July / January)	1. Before session started 2. Within one month after session started 3. Within two months after session started 4. Within three months after session started 5. Any other (specify).....
4	Did you receive programme guide along with study materials?	1. Yes 2. No If yes, have you read the Programme Guide? Yes/ No
5	Have you received assignments along with study materials?	1. Yes 2. No
6	Have you seen IGNOU website?	1. Yes 2. No
7	How often do you browse IGNOU website?	1. Once in a week 2. Once a month 3. 6 months 4. Never
8	How far is your study centre from your place of residence?	_____ Kms
9	How often do you visit the study centre?	1. Never 2. Once in 15 days 3. Once a month 4. Once in 2 months 5. Others (specify).....

10	Are you aware that the following facilities are available at the study centre? 1. Audio programmes of the courses 2. Video programmes of the courses 3. Library 4. Academic Counselling (Classes) 5. Field Work Supervisor 6. Acknowledgement receipt for submission of assignment and field work journal	Yes/ No Yes/ No Yes/ No Yes/ No Yes/ No Yes/ No
11	Do you buy guide books prepared and sold by private authors (non-IGNOU materials)?	1. Yes 2. No
C. Assignments		
1	Do you receive back the evaluated assignments?	1. Yes 2. No
2	Do you receive acknowledgement receipt while submitting the assignment?	1. Yes 2. No
D. Academic Counselling		
1	Did you attend the induction programme at study centre	1. Yes 2. No
2	How often do you attend academic counselling (Classes) at study centre?	1. Never 2. Rarely 3. Sometimes 4. Most often
3	Do the academic counsellors have a degree in social work?	1. Yes 2. No 3. Don't know
4	Are the sessions held in the same medium in which you have opted for?	1. Yes 2. No
E. Field Work		
1	Are you provided with field work supervisor at the study centre?	1. Yes 2. No
2	If yes, how often do you meet your supervisor for field work guidance?	1. For field work guidance (IC): specify no. of days:..... 2. For GC: specify no. of days:..... 3. Never met
3	If no, how are you doing your field work?	1. On my own 2. Someone in the agency is helping 3. Any other:.....
4	Does your field work supervisor have MSW/ MA in Social Work?	1. Yes 2. No 3. Don't know

5	Are you asked to pay any fee for field work guidance by supervisor or study centre?	1. Yes. If Yes, amount asked?..... 2. No
6	Where do you meet your supervisor?	1. At study centre 2. At his/her residence 3. Any other (specify).....
7	How do you submit the completed field work journals?	1. Submit to supervisor 2. Submit at study centre to any administrative staff 3. Submit at headquarter directly
F. Audio/ Video/ Teleconferencing		
1	Have you ever listened to audio programmes at study centre?	1. Yes. If yes, how often?..... 2. No
2	Have you ever seen video programmes at study centre?	1. Yes. If yes, how often?..... 2. No
3	Have you ever listened to IRC through radio (Gyanvani/ AIR)?	1. Yes. If yes, how often?..... 2. No
4	Have you ever attended teleconferencing sessions?	1. Yes. If yes, how often?..... 2. No
5	Have you ever watched IGNOU programmes in Doordarshan?	1. Yes. If yes, how often?..... 2. No
6	Have you accessed e-gyankosh materials?	1. Yes 2. No
7.	How often do you access e-gyankosh?	1. Sometimes 2. Frequently 3. Never
G. Admission		
1	How did you take online admission?	1. Self 2. Cyber Cafe 3. Any Other (Specify)
2.	Which admission cycle have you taken admission in?	1. July 2. January
3.	How much money have you paid for your admission?	Rs.
4.	Do you have to bear any additional expenses for completing BSW programme, other than fee?	Yes No If yes, specify.....

H. Miscellaneous	
1 Have you ever paid any money for academic counselling other than the fee paid to IGNOU?	1. Yes. If yes, specify..... 2. No
2 Have you ever paid money for fieldwork to any agency or individuals?	1. Yes. If yes, specify..... 2. No
3 What is your opinion regarding the study materials?	1. Quality and standard is very good 2. Needs Improvement 3. Below standard 4. Very Poor
4 Give details of any difficulties faced by you at the Study Centre/ Regional Centre or any major difficulties while pursuing the course.	1. Staff Not Cooperative 2. Administrative delays 3. Academic counselor/Fieldwork Supervisor not provided 4. Any other (Specify).....

Please add additional sheet if you need to explain any point regarding the BSW programme.

The filled in questionnaire should be mailed to the following address:

Dr. Sayantani Guin
Assistant Professor & BSW Programme Coordinator
Room No. 07, Block 15, School of Social Work,
IGNOU, Maidan Garhi, New Delhi-110068
Ph. : 011-29571697

Introduction to Social Work Assignment

Course Code: BSWE-001

Total Marks: 100

- Note:** i. Answer all the **five** questions.
ii. **All** questions carry **equal** marks.
iii. Answer to question no. **1** and **2** should not exceed **500** words each.

- | | |
|--|----|
| 1. Highlight the evolution of social work and social service tradition in India. | 20 |
| Or | |
| Explain the concept of voluntary action in relation to social work. | 20 |
| | |
| 2. Differentiate between primary groups and secondary groups. | 20 |
| Or | |
| Briefly describe the concept of a welfare state. | 20 |
| | |
| 3. Answer any two of the following questions in about 250 words each : | |
| i) Discuss the behavioural characteristics of a leader. | 10 |
| ii) Trace the evolution of social work methods. | 10 |
| iii) What is the importance of social control? | 10 |
| iv) Explain the characteristics of each stage of human development. | 10 |
| | |
| 4. Attempt any four of the following questions in about 150 words each: | |
| i) Describe the meaning of socialization. | 5 |
| ii) Why is family an important social institution? | 5 |
| iii) Enlist the basic elements of a state. | 5 |
| iv) Explain the concept of 'storm and stress' during adolescence. | 5 |
| v) Why is it important to have social equality in the country? | 5 |
| vi) What are the different ideologies of social work? | 5 |
| | |
| 5. Write short notes on any five of the following in about 100 words each: | |
| i) Spirituality and social work | 4 |
| ii) Social Work ethics | 4 |
| iii) Empty nest syndrome | 4 |
| iv) Maslow's need hierarchy theory | 4 |
| v) Local Self Governance | 4 |
| vi) Characteristics of Society | 4 |
| vii) Social Control | 4 |
| viii) Social Welfare | 4 |