

MS-01

Management Programme

**ASSIGNMENT
SECOND SEMESTER
2017**

MS - 01: Management Functions and Behaviour



**School of Management Studies
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI – 110 068**

ASSIGNMENT

Course Code : MS - 01
Course Title : Management Functions and Behaviour
Assignment Code : MS-01/TMA/SEM-II/2017
Coverage : All Blocks

Note : Attempt all the questions and submit this assignment on or before 31st October, 2017 to the coordinator of your study center.

1. “Planning is needed, firstly for committing and allocating the organisation’s limited resources towards achieving its objectives in the possible manner and, secondly for anticipating the future opportunities and problems.”
Elaborate this statement and discuss the underlying concepts as you have experienced in organisational situation. Briefly describe the context, you are referring to.
2. Briefly referring to various models of Decision making process, explain the one/s you have experienced to be favourite in any organisational situation and why. Explain with context, and brief of the organization, you are referring to.
3. What are the major forces for change that confront an organisation? Briefly describe the process of organisational change, and relate it to the experience you have had, or you are aware of. Briefly explain the context and the organisation you are referring to.
4. “The term centralization and decentralization are meaningful only in a relative sense. Centralisation and decentralisation are extensions of delegation. Delegation refers mainly to entrustment of responsibility and authority from one person to another. Downward transfer of responsibility and authority at individual level is referred to as delegation and when the same is done organisation-wide in a systematic way it is known as decentralisation”.
Elaborate this statement and discuss the underlying concepts with reference to the organisational experience your have or are aware of. Please give a brief of the organisation and the context you are referring to.