

MMPC-001

**MBA and MBA (Banking & Finance)**

**MMPC-001: Management Functions and  
Organisational Processes**

**ASSIGNMENT**

*For*

**July 2021 and January 2022 Sessions**

*(Last date of submission for July 2021 Session is 30<sup>th</sup> November 2021 and for  
January 2022 Session is 30<sup>th</sup> April 2022).*



**School of Management Studies  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
MAIDAN GARHI, NEW DELHI – 110 068**

## ASSIGNMENT

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<b>Course Code</b>	<b>:</b>	<b>MMPC-001</b>
<b>Course Title</b>	<b>:</b>	<b>Management Functions and Organisational Processes</b>
<b>Assignment Code</b>	<b>:</b>	<b>MMPC-001/TMA/ 2021-22</b>
<b>Coverage</b>	<b>:</b>	<b>All Blocks</b>

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**Note:** Attempt all questions and submit this assignment to the coordinator of your study centre. *Last date of submission for July 2021 Session is 30<sup>th</sup> November 2021 and for January 2022 Session is 30<sup>th</sup> April 2022.*

1. Describe the characteristics of Management and its importance. Briefly discuss the challenges faced by Manager in the present day context.
2. What is the concept of organising? Briefly discuss and describe different approaches to organizing and analysing work.
3. Discuss and describe different leadership styles and their relevance in the present scenario of organizations.
4. Describe and discuss various channels of communication and their role in organizations. Discuss how to overcome barriers to effective communication with relevant examples.
5. Discuss the concept of change in organizations and the reasons for resistance to change. Briefly discuss the strategies to overcome resistance to change.