

**Bachelor's Degree Programme  
(BDP)**

**Application Oriented Course  
Organizing Child Care Services**

**ASSIGNMENT 1  
July 2020/ January 2021**



**School of Continuing Education  
Indira Gandhi National Open University  
Maidan Garhi, New Delhi-110068**

# **Application Oriented Course in Organising Child Care Services (ACC-1)**

## **ASSIGNMENT 1**

**July 2020/January 2021**

**Course : ACC – 1**

Dear Learners,

You will have to do one assignment as part of the Course ACC-1. THIS ASSIGNMENT IS COMPULSORY. The assignment has three parts—Section A, B and C. Section ‘A’ comprises theoretical questions and the other two Sections comprise practical exercises. The assignment carries 100 marks; 60 marks for Section A and 20 marks for each of the other two Sections.

**IN THIS BOOKLET, THE SECTION ‘A’ OF THE ASSIGNMENT HAS BEEN PRINTED. THE PRACTICAL EXERCISES, WHICH FORM SECTIONS ‘B’ AND ‘C’ OF THE ASSIGNMENT, ARE CONTAINED IN THE PRACTICAL MANUAL FOR THE COURSE WHICH YOU WOULD HAVE RECEIVED ALONG WITH THE REST OF THE STUDY MATERIAL. OF THE EXERCISES CONTAINED IN THE PRACTICAL MANUAL, YOU ARE REQUIRED TO DO ONE EXERCISE AS PART OF EACH OF THE SECTIONS ‘B’ AND ‘C’. INFORMATION ABOUT WHICH EXERCISES HAVE TO BE DONE IS GIVEN UNDER SECTIONS ‘B’ AND ‘C’ OF THE ASSIGNMENT IN THIS BOOKLET.**

We would advise you to actually do all the practical exercises contained in the Practical Manual. This will give you practice in applying theoretical concepts in real life and enable you to perform better the practical exercises that you need to submit for assessment.

### **SOME DO’S AND DONT’S ABOUT SENDING IN ASSIGNMENTS**

#### **Some Do’s**

- 1) When you receive the assignment booklet, check it immediately and ask for the missing page(s), if any.
- 2) Submit your assignments regularly to your Study Centre. By doing so, you get a chance to do better in subsequent assignments, as you can benefit from your Counsellor’s comments on your submitted response sheets.

Maintain an account of the assignments sent to us and the corrected sheets received by you. This will help you maintain the schedule of your work and avoid the possibility of sending the same assignment a second time.

#### **Some Dont’s**

- 1) Do not remind us to send back the corrected response sheets. These will be sent to you at the earliest possible.
- 2) Do not misplace/lose your graded assignments. You will need these till the Course is completed.

Do not enclose doubts for clarification along with the assignment. If you want to draw our attention to something of urgent/important nature, write to us separately. Give your roll number, name, address, the title of the Course, the number of the assignment, etc. on top of your letter.

## INSTRUCTIONS

- 1) Write your roll number, name, full address and date on top right corner of the first page of your response sheets.
- 2) Write the Course title, assignment number and the name of the study centre you are attached to, in the center of the first page of your response sheets.

The top of the first page of your response sheet should look like this:

	Enrolment No.....
	Name .....
	Address.....
	.....
Course Title .....	Date .....
Assignment No... ..	
Study Centre .....	

- 1) Use only fullscap size paper for your responses and tie all the pages carefully.
- 2) Write the question number with each answer.
- 3) You should write in your ownhandwriting.
- 4) Submission: The completed Assignment should be sent to the Coordinator of the Study Centre allotted to you.

# **ORGANISING CHILD CARE SERVICES (ACC-1)**

## **Assignment 1 (Tutor Marked Assignment)**

**Course Code: ACC-1**

**Assignment Code: ACC-1/Assign-1/TMA-1/2020-21**

**For July 2020 admission: Last Date of Submission: 30<sup>th</sup> March, 2021 For**

**January 2021 admission: Last Date of Submission: 30<sup>th</sup> October, 2021**

**Total Marks: 100**

**All Three Sections – A, B and C of this assignment are compulsory.**

### **SECTION A**

**60 Marks**

**Answer all questions of Section A.**

1. Explain the following terms with examples :( 200 words each)
  - i. Critical Periods
  - ii. Egocentrism
  - iii. Autonomy
  - iv. Conservation

(3x4=12 marks)
2. a. Identify four cognitive abilities that you want 5 years old children to acquire after they have completed preschool education at your centre.

(2 marks)

b. Plan one activity each (total 4 activities), for 5 year olds, for fostering the cognitive abilities you have identified in part a) of this question.

(2x4=8 marks)
3. a. Describe in detail the factors you will keep in mind while formulating the weekly schedule of activities for preschoolers.

(500 words) (5 marks)

b. What points you would keep in mind while organizing outdoor space in a child care centre?

(400 words) (4 marks)
4. a. Create a 5 point checklist consisting of abilities and skills that you will observe for assessing language development of 3 year olds.

(5 marks)

b. Suggest 5 strategies for parents using which they can help their infant to acquire language during the first year. Explain how these will help in language development.

(500 words) (5 marks)
5. Write about the following: (200 words each)
  - i. Importance of storytelling for young children
  - ii. Disciplining techniques used by parents
  - iii. Importance of attachment during Infancy
  - iv. Impact of media on children's play

( 2.5 x 4=10 marks)

- 6 a. Explain how various areas of development influence each other, giving examples from infancy and toddlerhood (i.e., birth to 3 years). (500 words) (5 marks)
- b. Briefly describe two activities that a crèche worker can carry out with 6-12 month old infants to enhance their motor and sensory skills. (200 words each) (2+2= 4 marks)

## SECTION B

**20 Marks**

In this Section you have to do **any one** of the Practical Exercises related to observing children. Choose any exercise out of Exercises 4, 6 and 7 described in the Practical Manual of this Course i.e., DECE-1 and submit it to the counselor for evaluation.

It would be useful for you if you were to do all the three exercises. This would give you practice in observing children, recording your observations and interpreting them. You can then choose the exercise which you feel you have done the best and submit it for evaluation.

The marking instructions for the exercises are as follows

### Exercise 4

**Total marks: 20**

#### Break-up of marks:

Observing the child and the parents and recording the observations	10
Analysis of observations and conclusions	10

### Exercise 6

**Total marks: 20**

#### Break-up of marks:

Observing the child and recording the observations	10
Analysis of observations and conclusions	10

### Exercise 7

**Total marks: 20**

#### Break-up of marks:

Carrying out activities related to matching and conservation and recording observations	5+5
Analysis of observations and conclusions related to matching and conservation	5+5

## SECTION C

**20 Marks**

In this Section you have to do **any one** of the Practical Exercises related to planning play activities for children and conducting them. These are Practical Exercise numbers 5, 8 and 9, described in the Practical Manual of this course i.e., DECE-1. Choose any one of the exercises and submit it to the counselor for evaluation.

It would be useful for you if you were to do all the three exercises. This would give you practice in planning and organizing play activities. You can then choose the exercise which you feel you have done the best and submit it for evaluation.

The marking instructions for the exercises are as follows:

**Exercise 5****Total marks: 20****Break-up of marks:**

Playing with the infant with the toy that has been made, and recording the observations	10
Evaluating the play activity and writing the conclusions	10

**Exercise 8****Total marks: 20****Break-up of marks:**

Planning the two activities	5+5
Carrying out the two activities and analyzing and evaluating them	5+5

**Exercise 9****Total marks: 20****Break-up of marks:**

Describing the festival	2
Suggesting re-organization of the room	6
Scheduling activities over a week	6
Brief description of scheduled activities	6