

Post Graduate Diploma in Educational Management and Administration (PGDEMA)

January 2022/July 2022 Cycle

MES-041: GROWTH AND DEVELOPMENT OF EDUCATIONAL MANAGEMENT

Answer the following questions in about 500 words each:

1. Explain the terminological conflict between 'administration' and 'management'. How do you like to use these terms in the context of education?
2. Discuss different categories of non-formal education.
3. Critically analyse the issues of autonomy and accountability in management of higher educational institutions. Give suitable examples.

MES-042: Dimensions of Educational Management

Answer the following questions in about 500 words each:

1. What were the objectives of Rashtriya Madhyamik Shiksha Abhiyaan? Critically examine its role in ensuring quality in Secondary Education.
2. Discuss the role of Centre and State Governments in financing the education.
3. Why is Community participation in education important? Visit a school in your nearby region and enlist the ways through which school is involving different community members.

MES-043: Organizational Behaviour

Answer the following questions in about 500 words each:

1. Describe the principles of leadership.
2. Suppose you are the head of an institution; what types of communication you would adopt among different stakeholders. Illustrate with examples.
3. Discuss, with examples, the kinds of decisions taken at various levels of institutional management cycle and the various stakeholders you would involve in this decision-making process.

MES-044: INSTITUTIONAL MANAGEMENT

Answer the following questions in about 500 words each:

1. Why is planning important for curriculum transaction? Explain with suitable examples of course, unit and lesson planning.
2. Explain the concept of Student Support System with special reference to Open Education System. Discuss the support services managed by a single mode institution like IGNOU in Open Education System.
3. Discuss the processes and the use of 'brainstorming' in education as a quality group process tool with illustrations.

MES 045: SCHOOL EDUCATION

Answer the following questions in about 500 words each:

1. Explain the need for having clear mission and vision statement for schools.
2. Discuss the functions of State Council of Educational Research and Training (SCERT) in improving the quality of school education.
3. As a school principal, elaborate with suitable examples the steps you would adopt to manage total quality in your school.

MES-046: Higher Education

Answer the following questions in about 500 words each:

1. Explain the various processes undertaken to make educational services to be available globally.
2. Describe the meaning of procurement of material resources. Mention the various stages of procurement cycle.
3. Suppose you have been entrusted with the responsibility of developing a training programme to prepare teachers to take up leadership positions in their institutions. What are the traits you would like to inculcate in them to become effective leaders?

MES-047: OPEN AND DISTANCE EDUCATION

Answer the following questions in about 500 words each:

1. Describe the approach of using media in open distance learning and the factors guiding media selection.

2. Discuss the characteristics of self-learning material (SLM).
3. Describe the various generations of distance education. To which generation does IGNOU belong? Why?

MES-048: ALTERNATIVE EDUCATION

Answer the following questions in about 500 words each:

1. Discuss the evolution of non-formal education in post-independence India with special reference to Constitutional provision of free and compulsory education to all children up to the age of 14 years.
2. Discuss the contribution of Rabindranath Tagore in the field of alternative education in India.
3. Critically examine the role of any education institution from your state in the field of alternative education.