

**MS - 1**

## **Management Programme**

### **ASSIGNMENT**

**For**

**January 2023 and July 2023 Sessions**

### **MS - 1: Management Functions and Behaviour**

**(Last date of submission for January 2023 session is 30<sup>th</sup> April, 2023  
and for July 2023 sessions is 31<sup>st</sup> October, 2023)**



**School of Management Studies**

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

**MAIDAN GARHI, NEW DELHI – 110 068**

## ASSIGNMENT

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<b>Course Code</b>	<b>:</b>	<b>MS - 1</b>
<b>Course Title</b>	<b>:</b>	<b>Management Functions and Behaviour</b>
<b>Assignment Code</b>	<b>:</b>	<b>MS - 1/TMA/JAN/2023</b>
<b>Coverage</b>	<b>:</b>	<b>All Blocks</b>

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**Note: Attempt all the questions and submit this assignment to the coordinator of your study centre. Last date of submission for January 2023 session is 30<sup>th</sup> April, 2023 and for July 2023 session is 31<sup>st</sup> October, 2023.**

1. Briefly discuss different tasks of a professional manager in order to achieve goals and objectives of an organisation.
2. Briefly describe the evolution and need of 'Management by Objectives' (MBO) and its process. Discuss the benefits of MBO and how effectively it can be implemented in an organisation, citing examples.
3. Describe and discuss the factors influencing the choice of structure in an organisation. Explain how organizational structure can be integrated with organizational objectives with examples.
4. How does 'controlling' play as an important function in an organisation? Explain the strategies to be used by organisation to exercise control, with examples.
5. Explain the determinants of Interpersonal Behaviour. Identify the skills required for developing interpersonal relationship to be an effective Manager.