

**MPA**

**M.A. (Public Administration)**

**MPA**

**Assignments**

**(For M.A. 2<sup>nd</sup> Year Courses)**

**For July 2022 and January 2023 Session**



**Faculty of Public Administration**

**SCHOOL OF SOCIAL SCIENCES  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
MAIDAN GARHI NEW DELHI-110068**

## M.A. 2<sup>nd</sup> Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

### **Submission:**

**Note: This booklet contains Assignments of all the four courses offered in M.A. 1<sup>st</sup> year. You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.**

<b>Assignment Number</b>	<b>Date of Submission</b>	<b>Whom to send</b>
<b>Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003</b>	<b>March 31, 2023 for July 2022 Session  September 30, 2023 for January 2023 Session</b>	<b>To The Coordinator of the Study Centre allotted to you</b>

## GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
  - b) It has clear connections between sentences and paragraphs
  - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underlining the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

**Prof. Alka Dhameja**  
**PROGRAMME COORDINATOR**  
**M.A. (Public Administration)**

## **MPA-015: PUBLIC POLICY AND ANALYSIS**

**Course Code: MPA-015**

**Assignment Code: MPA-15/Asst/TMA/2022-23**

**Marks: 100**

This assignment consists of Sections I and II. There are five questions in each section. You have to answer a total of five questions in about 500 words each. It is necessary to attempt at least two questions from each section. Each question carries 20 marks.

### **SECTION-I**

- 1) Discuss the nature and scope of public policy. 20
- 2) Examine the Lindblom's Incremental Approach. 20
- 3) Explain the national policy agenda in a global context. 20
- 4) Examine the role of inter-governmental relations in policy-making. 20
- 5) "International Agencies are playing an important role in policy-making and development". Comment. 20

### **SECTION-II**

- 6) Discuss the relationship between the legislature and judiciary in implementation of public policies. 20
- 7) Describe the significance of policy monitoring and suggest remedial measures for effective monitoring. 20
- 8) What are the major problem areas in policy evaluation? 20
- 9) Highlight the significance and types of policy impact. 20
- 10) Analyse the telecom policies and their impact on telecom sector. 20

## MPA-016: DECENTRALISATION AND LOCAL GOVERNANCE

Course Code: MPA-016

Assignment Code: MPA-016/Asst/TMA/2022-23

Marks: 100

**This Assignment consists of Section- I and Section- II. There are five questions in each Section. You have to answer a total of five questions in about 500 words each. It is necessary to attempt at least two questions from each section. Each question carries 20 marks.**

### SECTION-I

- 1) Discuss the importance of decentralisation and suggest necessary measures for strengthening decentralised development in India. 20
- 2) Describe the administrative decentralisation in contemporary scenario. 20
- 3) “The Bhagidari programme of Delhi Government has promoted the Government- Citizens partnership”. Comment. 20
- 4) Examine the partnership among local authorities and special purpose agencies in education sector. 20
- 5) Explain the concept of empowerment and highlight the problems and constraints in achieving empowerment. 20

### SECTION-II

- 6) “Owing to the 73rd Constitutional Amendment Act, 1992, the PRIs are functioning as effective institutions of local self-governance at the grassroots level”. Examine 20
- 7) Explain the organisational structure of Urban Local Government. 20
- 8) Describe the resources of local bodies. 20
- 9) “Municipalities in urban areas are functioning as an effective institution of local- self government”. Comment. 20
- 10) Define sustainable development and enumerate its major challenges to sustainable development and environment. 20

## MPA-017: E-GOVERNANCE

Course Code: MPA-017

Assignment Code: MPA-17/Asst./TMA/2022-23

Maximum Marks: 50

**This assignment consists of Sections I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.**

### SECTION-I

- 1) Define e-governance and the legal and policy framework of ICT and e-governance in India. 10
- 2) Explain the various components of ICT, namely computer hardware, computer software, Local Area Network, Wide Area Network, and satellite. 10
- 3) Examine the role of ICT in administration. 10
- 4) 'Administrative culture has to be e-governance compatible.' Discuss. 10
- 5) Elucidate the role played by ICT in the modernization of agricultural sector and in women empowerment. 10

### SECTION-II

- 6) Describe the need and importance of ICT intervention in local governance. Also, mention in detail the application areas of ICT in PRIs. 10
- 7) Write a note on the concept and significance of e-learning. 10
- 8) Elaborate upon the benefits and limitations of e-commerce. Also, describe electronic payments. 10
- 9) Write a note on ICT applications in Indian Railways. 10
- 10) Detail out the various services offered through e-seva project. 10

## MPA-018: DISASTER MANAGEMENT

Course Code: MPA-018  
Assignment Code: Asst/TMA/2022-23  
Marks: 50

**This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.**

### SECTION - I

- 1) Examine the relationship between development and environment 10
- 2) Define risk reduction and highlight the significance of Total Disaster Risk Management Approach (TDRM). 10
- 3) Critically examine capacity building for earthquake vulnerability reduction. 10
- 4) 'Risk sharing and transfer build disaster resilience'. Discuss. 10
- 5) Briefly discuss about the Community Based Disaster Management. 10

### SECTION - II

- 6) Define the concept of Search, Rescue and Evacuation phases and analyse its various techniques. 10
- 7) Evaluate the guiding principles for Shelter provisions. 10
- 8) Analyse the various problem areas in disaster recovery. 10
- 9) Briefly bring out the various disaster management strategies. 10
- 10) Discuss the role and function of Disaster Manager. 10

## MSO-002: RESEARCH METHODOLOGIES AND METHODS

Course Code: MSO-002

Assignment Code: MSO-002/AST/TMA/2022-23

Marks: 100

Answer questions from both the sections.

Marks

### Section –A

Answer any *two* of the following questions

1. What is phenomenology? Explain with reference to the contribution of Martin Heidegger. 25
2. What is positivism? Discuss Giddens's critique of positivism. 25
3. Explain the comparative method. Discuss its scope in social science research. 25
4. Discuss the participatory approach to social research. Compare and contrast it with conventional research methodology. 25
5. Critically examine the nature and scope of feminist method in social science research. 25

### Section-B

Write a research report on any *one* of the following topics in about 3000 words.

1. Change in family structure and familial relations in India. 50
2. Significance of open and distance learning in democratization of education. 50
3. Relevance of quantitative method of analysis in sociological research. 50

You can write this report based either on review of literature, or data collected from the primary sources.

For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.



**INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)  
TUTOR MARKED ASSIGNMENT**

**Course Code: MPS-003  
Assignment Code: ASST/TMA/2022-23  
Marks: 100**

**Answer any five questions in about 500 words each. Attempt at least two questions from each section. Each question carries 20 marks.**

**SECTION-I**

1. Critically examine the working of the federal system in India.
2. Discuss the main challenges of ethnicity for the nation-state in India.
3. Discuss the importance of the 73<sup>rd</sup> and 74<sup>th</sup> Constitutional Amendments in Indian democracy.
4. What are the non-party institutions of participation? How do they complement the democratic process?
5. Write short notes on the following in about 250 words each:
  - a) Caste in Indian Democracy
  - b) Identity Politics in India

**SECTION-II**

6. Critically analyse the role of media in shaping public policies and public opinion.
7. Comment on the following in about 250 words each:
  - a) Sustainable Development
  - b) Gender and Development
8. Discuss the factors for the growth of regionalism in India.
9. Discuss the changing notions of civil society and its importance in contemporary era.
10. Write short notes on the following in about 250 words each:
  - a) Language and politics in India
  - b) Economic Consequences of Migration