



IGNOU

Certificate Course in General Duty Assistance (CGDA)

ASSIGNMENTS JULY 2022

CGDA/AS 1-2

**Skill Training Cell
School of Health Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110 068**

Dear Student,

As explained in the Programme Guide, there are nine assignments in total and **all** these assignments are compulsory. Please note that the assignments carry a weightage of 30% marks towards the final evaluation in theory component and **submission of related assignments is a prerequisite** for appearing in theory term-end examination for respective papers. It is always better if you can submit all assignments as early as possible during your contact session.

Last Date of Submission	Course Code	Blocks Involved	Assignment Code
Oct. 30, 2022	BHT-001/TMA/2022	1 and 2	BHT-001/TMA/2022/AS-1
Oct. 30, 2022	BHT-002/TMA/2022	1 and 2	BHT-002/TMA/2022/AS-2

Please take note of the following points before writing your assignments:

- Use only foolscap size paper for writing your responses. Only handwritten assignments will be accepted. Typed or printed copies of assignments will not be accepted.
- Tie the pages after numbering them carefully.
- Write the questions and question number with each answer.
- All the questions are compulsory.
- **Zero marks will be given if it is found that the answers were copied from other student**
- Every assignment will be evaluated out of a full mark of 100. Weightage is indicated in parenthesis against each question.

Suggestions for writing an assignment:

Read the assignments carefully. Go through the units on which the answers are based. Draw a rough outline of your answer. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. You may keep a photo copy of the answer sheets for future reference.

Answer each assignment in separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your programme study centre and date of submission. Your Roll No., Name and Full address should be mentioned in the top right corner of the first page. The first page of your response sheet should look like the format given.

Course Code _____	Enrollment No. _____
Course Title _____	Name _____
Assignment Code _____	Address _____
PSC _____	_____
Date of Submission _____	_____

Please submit the assignments to your Programme-in-charge (PIC) only.

**Assignment 1 for course Foundation of General Duty Assistance
(Block 1, 2, 3 & 4)**

Programme Code: CGDA

Course Code: BHT-001

Assignment Code: BHT-001/TMA/2022

Programme Code: CGDA

Course Code: BHT - 001

Assignment Code: TMA - 1

Maximum Marks: 100

Last date of Submission: October, 31st 2022

This Assignment consists of Ten Long Answer questions of 10 marks each.

- Q 1** Explain briefly about the Pradhan Mantri Jan Aarogya Yojana (PMJAY)? (10)
- Q 2** Explain the Communication process? (10)
- Q 3** List the organs of digestive system and discuss the functions of each organ. (10)
- Q 4** Describe the role of General duty assistant in hospital setting. (10)
- Q 5 a)** What are Personal protective equipments (PPE's)?
- b)** What are the principles of wearing PPE's? (2 +8)
- Q 6** Explain the categories of biomedical waste management? (10)
- Q 7. (a)** Explain the difference between infection and disease.
- (b)** Describe the basic principles of infection control practices. (3+7)
- Q 8.** Describe the procedure for handover of the following:
- a)** Patient documents while transferring from one unit to another unit of hospital
- b)** Patient sample to lab. (4+6)
- Q 9** Describe the disinfection of room and articles after the discharge of patient? (5+5)
- Q 10.a)** Enlist the different types of comfortable positions used for the patient?
- b)** Explain any four positions? (2+8)

Assignment 2 for course Basic Needs of Patient Care

(Block 1, 2, 3 & 4)

Programme Code: CGDA

Course Code: BHT-002

Assignment Code: BHT-002/TMA/2022

Programme Code: CGDA

Course Code: BHT - 002

Assignment Code: TMA - 2

Maximum Marks: 100

Last date of Submission: October, 31st 2022

This Assignment consists of Ten Long Answer questions of 10 marks each.

- Q 1** Explain the dimensions of health? (10)
- Q 2** a) Discuss about Bedsores and its common sites?
b) Explain the preventive measures and care for bedsores? (2+8)
- Q 3** a) Explain Mouth care procedures for unconscious patient?
b) Discuss care of skin after bath? (5+5)
- Q 4** Explain the various procedures you may implement for maintaining hair hygiene? (10)
- Q 5** Explain the after care of various equipments used and patient unit in the hospital after discharge of patient. (10)
- Q 6** Discuss the general principles while assisting for dressing and undressing a patient in ward. (10)
- Q 7** Describe the general precautions while cleaning and replacing urinary bag for catheterized patient. (10)
- Q 8** Explain the care of the patient with urine and bowel incontinence. (10)
- Q 9** Explain the steps for cleaning of suction bottle and tubing's. (10)
- Q 10** Describe the principles of basic aseptic technique in the Intensive Care Unit and operating room. (10)