BEGS 183

Bachelor of Arts (General) Programme BAG

ASSIGNMENT

(For July 2022 and January 2023 Sessions)

THIRD SEMESTER

WRITING AND STUDY SKILLS BEGS 183



School of Humanities

Indira Gandhi National Open University Maidan Garhi, New Delhi-110 068

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WRITING AND STUDY SKILLS BEGS 183

Programme: BAG/2022-23

Course Code: BEGS 183

Dear Student,

You are required to do **one** assignment for the course 'Writing and Study Skills' (BEGS 183). It is a Tutor Marked Assignment (TMA) and carries 100 marks. It covers three blocks of the course.

As in day-to-day life, **planning** is important in attempting the assignment as well. Read the assignment carefully; go through the units on which the questions are based; jot down some points regarding each question and then re-arrange them in a logical order. In the essay-type answer, pay attention to your introduction and conclusion. The introduction must tell you how to interpret the given topic and how you propose to develop it. The conclusion must summarize your views on the topic. **You should submit the assignment in your own handwriting.**

Make sure that your answer:

- a) is logical
- b) is written in simple and correct English
- c) does not exceed the number of words indicated in your questions
- d) is written neatly and clearly.

Please remember that it is compulsory to submit your assignment before you can take the Term End Examination. Also remember to keep a copy of your assignment with you and to take a receipt from your Study Centre when you submit the assignment.

Last Date for Submission of Assignment:

For June Examination 30th April

For December Examination 31st October

Good Luck!

Note: Remember the submission of assignment is a precondition for appearing in the examination. If you do not submit the assignment on time, you will not be allowed to appear in the examination

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ASSIGNMENT BEGS-183 Writing and Study Skills

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Max. Marks: 100

Answer all questions in this assignment.

SECTION A

I. Write **short notes** on the following:

5x5=25

- 1. How are new words formed through affixation and compounding? Give examples of both.
- 2. Describe the various steps involved in the process approach to writing.
- 3. Explain with suitable examples, how diagrams can be used to organize notes.
- 4. What aspects should be considered while writing a process analysis?
- 5. How can cohesive devices be used to bring about coherence in a paragraph? Give suitable examples.

SECTION B

II. Answer the following in **around 150 words** each:

10x4 = 40

- 1. What strategies would you adopt to become a critical reader?
- 2. What are the probable hard-spots in English Grammar, for those who learn English as a second language?
- 3. How is persuasive writing different from argumentative writing? Illustrate your answer with examples of both.
- 4. Briefly describe the three major types of study skills and show how they help us to become better learners.

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SECTION C

III. 1. Write a **paragraph of about 150 words** on the topic given below. Underline the **topic sentence** after writing the paragraph.

"Protecting our cultural heritage: aspects to be considered."

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2. Write a well - developed composition on the topic given below:

"Importance of providing skills training to students in Indian higher education ."

Your composition should have a clear **introduction**, **body and conclusion**. 20