## **B.Tech. Civil (Construction Management)**

## Term-End Examination June, 2011

## ET-301(B): COMPUTER APPLICATIONS

Tim	ıe : 3 h	ours Maximum Marks	Maximum Marks: 70	
No		Question number 1 is compulsory. Answer any puestions from the remainings.	four	
1.	(a)	What is a microcomputer? How is it different from microprocessor?	3	
	(b)	List 3 different types of software.	3	
	(c)	In wordstar what commands are used to do the following?  (i) Bold the selected word  (ii) Save a document  (iii) Write a block into another file  (iv) Print a document	4	
	(d)	Describe the layout of a Lotus 1-2-3 Spreadsheet.	3	
	(e)	What is the difference between scanners and digitizers?	3	
	(f)	How do you view the structure of a database? How do you modify it?	3	
	(g)	Explain the following dbase commands:  (i) SORT  (ii) LIST  (iii) USE	3	

2.	(a)	devices.	6
	(b)	What is computer virus? Mention different ways of preventing the virus attack.	6
3.	(a)	What are the different applications of a spreadsheet? How spreadsheet is useful in a work place?	5
	(b)	What is mailmerge in wordstar? Explain it with examples.	7
4.	(a)	How are formulas useful in a spreadsheet? What is precedence of operation in a formula?	6
	(b)	How many types of graphs can be drawn in Lotus 1-2-3? Explain any one of them with example.	6
5.	(a)	Which coordinate systems are available in Auto CAD ? What is a relative coordinate ?	6
	(b)	How are blocks useful in Auto CAD? Explain with examples.	6
6.	(a)	How will you edit records and save changes using browse command?	6
	(b)	What is key record? What is sorting?	6
7.	(a)	Write short notes on the usage sequence of the following Auto CAD commands:  (i) Line  (ii) Scale  (iii) Move  (iv) Pan  (v) Ortho	5
	(b)	What are the different types of dimensioning in Auto CAD? Explain with examples.	7