

TOURISM STUDIES
(BTS, BHM (Ex Diploma), MHA-II)

Term-End Examination
June, 2010

01749

TS-7 : HUMAN RESOURCE DEVELOPMENT

Time : 3 hours

Maximum Marks : 100

Note : Answer any five questions.

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1. Write an essay on the importance of Human Resource Planning. 20
 2. What do you understand by Human Resource Audit ? Mention the steps required in it. 20
 3. Discuss the various job evaluation methods. 20
 4. Discuss the functions of a Personnel Office. 20
 5. Write short notes on *any two* of the following :
 - (a) Induction Placement. 10+10=20
 - (b) Job Analysis.
 - (c) Task Analysis.

6. How are motivation and career planning related to employee's efficiency and productivity? Give examples while answering. 20
7. Define the following : 4x5=20
- (a) Counselling.
 - (b) Job description.
 - (c) Human Resource Information System.
 - (d) Manpower Forecasts.
8. Why is on-the-job training essential in any service organisation? Discuss its merits and demerits. 20
9. Devise a career plan for a management trainee in a leading travel or hospitality organisation. 20
10. Discuss the manpower supply forecasting techniques. 20
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