M.Sc. in HOSPITALITY ADMINISTRATION

Term-End Examination

April, 2010

MHA-13 : HUMAN RESOURCE PLANNING

Time : 3 hours   *Maximum Marks : 100*

Note :

*(i)   Answer **any five** questions.*

*(ii)   All questions carry **equal** marks, unless otherwise specified.*

1.   Why is Human Resource Planning important in   20
      Hospitality Industry ?

2.   Write about **250** words each on **any two**.   10x2=20
      (a)   Career planning.
      (b)   Induction.
      (c)   Placement.

3.   Describe the various forecasting techniques and   20
      how these techniques are being used in human
      resource planning ?

4.   What do you mean by job analysis ? Explain the   20
      process of job analysis.

5. Discuss the objectives of performance appraisal. **20**

6. Define job evaluation and explain the uses of job evaluation methods. **20**

7. What is recruitment ? What are the methods and techniques of recruitment ? **20**

8. What is Management By Objectives (MBO) ? What are its key features ? **20**

9. Explain the advantages of computerising Human Resources Information System. **20**

10. Explain the need, purpose and the scope of the HR Audit. **20**

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