

**POST BASIC  
BACHELOR OF SCIENCE (NURSING)**

**Term-End Examination  
June, 2010**

**HS3T3 : NURSING ADMINISTRATION**

*Time : 3 hours*

*Maximum Marks : 70*

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*Note : Attempt all questions. Attempt all parts of question at one place.*

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1. "Planning is considered the first function of administration," : 1+5+5+4=15
  - (a) Define planning.
  - (b) Enumerate its characteristics.
  - (c) List and briefly explain types of planning.
  - (d) What are the steps involved in planning ?
  
2.
  - (a) Define budget. 2+7+6=15
  - (b) Explain purposes of budgeting.
  - (c) Describe the features of a budget.
  
3.
  - (a) List the areas of conflict commonly arising in nursing practice. 5+10=15
  - (b) Explain how problem solving approach can be used for conflict resolution.

4. Write short notes on *any four* of the following :  $5 \times 4 = 20$
- (a) Need for Public Relations in Modern society.
  - (b) Methods to make the communication effective.
  - (c) Areas of Inservice Education and staff Development.
  - (d) Issues related to Nursing profession.
  - (e) Qualities of a good supervisor.
  - (f) Organization chart.
5. Fill in the blanks appropriate word (s) :  $1 \times 5 = 5$
- (a) The supervisors are known according to the style of their supervision, i.e. \_\_\_\_\_ supervisor, \_\_\_\_\_ supervisor and democratic supervisor.
  - (b) The number of subordinates a supervisor can manage is called as \_\_\_\_\_ .
  - (c) Human physical power in terms of the workers available for specific tasks is known as \_\_\_\_\_ .
  - (d) The three different levels of jobs and tasks to be performed by nurses are \_\_\_\_\_ , intermediate and \_\_\_\_\_ levels.
  - (e) The Indian Nursing Council Act was Passed on \_\_\_\_\_ , year \_\_\_\_\_ .