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**MASTER OF ARTS (EDUCATION) /  
P.G. DIPLOMA IN HIGHER EDUCATION  
M.A. (ED)/PGDHE**

**Term-End Examination**

**June, 2010**

**MES-104 : PLANNING AND MANAGEMENT OF  
HIGHER EDUCATION**

*Time : 3 hours*

*Maximum Weightage : 70%*

*Note : (i) All questions are compulsory.*

*(ii) All questions carry equal marks.*

1. Answer the following question in about 600 words :

Discuss with examples various issues involved in the planning and management of higher education in India.

**OR**

Discuss with examples four broad areas of the management functions of higher education institutions.

2. Answer the following question in about 600 words :

Discuss the role of different academic bodies and individuals in the process of curriculum development.

**OR**

Discuss the effective managerial skills of teachers both inside and outside the classrooms at tertiary level.

3. Answer *any four* of the following questions in about **150** words each :

- (a) Discuss briefly the importance of academic leadership in a higher learning institution.
- (b) Define laboratory management. What are the types of personnel normally required in the laboratory situation ?
- (c) Explain the importance of effective communication for a teacher.
- (d) Explain various models of curriculum design.
- (e) Discuss the role of human resource in an educational institutions.

4. Answer the following question in about **600** words :

Explain the importance of performance appraisal for faculty members of a higher learning institution. Develop a model format for such a performance appraisal. While developing the format you may consider the following :

- Institutional objectives
  - Goals for activities
  - Strategies for building appropriate climate
  - Monitoring mechanism
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