

02230

**POST BASIC BACHELOR OF SCIENCE
(NURSING)**

Term-End Examination

December, 2011

BNS-110 : NURSING ADMINISTRATION

Time : 3 hours

Maximum Marks : 70

Note : *Attempt all question.*

1. (a) Define the terms administration and management. $1\frac{1}{2}+1\frac{1}{2}+6+6=15$
(b) Discuss the three major skills required by the nurse administrator.
(c) Explain the steps you would follow in staffing your ward. (give example of specific unit)
2. (a) Describe the factors influencing curriculum design. $5+10=15$
(b) Discuss the principles you will keep in mind while making rotation plan.
3. (a) Explain the concept of inservice education.
(b) Discuss the benefits of inservice education and staff development.
(c) List the areas of inservice education. $3+7+5=15$

4. (a) Discuss the essentials of good Public Relations. 5+5=10
- (b) Explain how as a nursing public relation officer you can perform your role in health care system.
5. Write short notes on *any three* of the following : 3x5=15
- (a) Methods of supervision
- (b) Essential requisites of budget preparation
- (c) Elements of material management
- (d) Group and Group dynamics
- (e) Case method of patient assignment
-