

**POST GRADUATE DIPLOMA IN LIBRARY  
AUTOMATION AND NETWORKING (PGDLAN)**

**Term-End Practical Examination**

**December, 2011**

**00853**

**MLIL-001 : INTRODUCTION TO COMPUTERS**

*Time Allowed : 2 Hours*

*Maximum Marks : 50*

*(Practical Work : 40*

*Viva Voce : 10)*

*(Weightage : 40%)*

---

**General Instructions :**

- (i) *Attempt all the questions.*
- (ii) *Show the output to your examiner.*
- (iii) *Save your output in your system which will be checked by the examiner.*
- (iv) *Printout of the answers wherever required should be taken in a sheet duly signed by RD with his/her stamp. Write your Roll No., Study Centre and date of examination on these sheets.*
- (v) *Candidates are not permitted to use any manual/handbook in carrying out the practical.*

- 
1. In Windows perform the following tasks : **10**
    - (a) Find out free disk space in local disk (C:);
    - (b) Create two new folders;
    - (c) Delete these folders and empty the contents of recycle bin;
    - (d) Auto-hide the task bar.
  
  2. Use the command C:\ to : **10**
    - (a) Set the command prompt C:\> to "New prompt >" ;
    - (b) make three sub-directories A,B and C in the root directory;
    - (c) Create a text file with at least 20 entries of books and sort the entries in ascending order ;
    - (d) Copy this file to another location.

3. Run Unix Commands to : 10
- (a) Change the working directory to the root directory ;
  - (b) Identify the name of your terminal ;
  - (c) Display the name of all users logged in currently ;
  - (d) Use the ps command, and the grep command in a pipeline to find all the processes owned by you.
4. In the windows operating system, set a screen saver password with the text, "PGDLAN PROGRAMME" with a wait time of 30 seconds. Protect it with a password. 10
-