CIE-05

CERTIFICATE IN ENTREPRENEURSHIP

Term-End Examination

December, 2011

00123

CIE-05 : COMPUTER FOR ENTREPRENEURS

Time : 2 hours *Maximum Marks : 50*

Note : (i) **All** *questions carry* **equal** *marks.*
(ii) *Answer* **any** *5 questions.*

1. What is a computer ? Explain the functions performed by a computer.

2. Differentiate between 'hardware' and 'soft ware' giving examples.

3. Explain the basic procedures for creating new documents, saving your work, opening existing documents and printing in MS word.

4. What are the power point user interface displayed on three window panes while creating a power point presentation ? Also list the steps to add subtitles to a slide.

5. Write a brief note on 'MS Outlook Express'.

6. Explain the steps involved while starting your work on a worksheet.

7. Explain the impact of computer's on planning activities.

8. How is a report created after feeding the data using Tally ? Discuss.

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