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**MAV-002** 

# MASTER OF BUSINESS ADMINISTRATION (AVIATION BUSINESS MANAGEMENT) (MBAAVBM)

## **Term-End Examination**

### December, 2011

# MAV-002 : MANAGERIAL COMMUNICATION

Time : 3 hours

00038

Maximum Marks : 100

**Note :** Answer any three questions from Section-A. Section-B is compulsory. All questions carry equal marks.

#### SECTION-A

- 1. Why is it necessary to have an effective 20 communication in an organization ? Discuss.
- Explain the concept of computer based 20 communication giving illustrations.
- Discuss various types of nonverbal 20 communication. Support your answer with examples.
- **4.** Critically discuss the role of eye contact, gestures **20** and postures in a communication process.
- Differentiate between an Upward and a 20 Downward communication. Is there a relationship between the two? Justify.

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#### SECTION-B

Assume you are working in an organization, 20 which is planning to draft a tender inviting quotations for installing a new machine in its manufacturing unit. Draft a tender keeping in mind the requirement of the organization.

### 7. Write short notes on *any two* :

10x2=20

(a) Hacking

(b) Confidential reports

- (c) Memos
- (d) Intercultural communication

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