

01613

**BACHELOR OF BUSINESS ADMINISTRATION
(RETAIL SERVICES)**

**Term-End Examination
December, 2011**

BRS-004 : BUSINESS ACCOUNTING

Time : 3 hours

Maximum Marks : 100

Note : Attempt any five questions.

All questions carries equal marks.

1. (a) How would you explain the meaning of accounting to a lay man in simple words ? 5
- (b) Briefly explain the uses of accounting information with the help of suitable examples. 10
- (c) State the people inside and outside an organisation who make use of accounting data for various purposes. 5

- 2 What do you understand by the term 'Accounting concepts and conventions' ? Explain the generally accepted accounting principles that must be kept in mind while preparing accounts of business . 20

3. (a) What do you mean by the term 'financial statements' and why are they prepared ? 5
- (b) Outline the system of 'double entry book - keeping' with the help of an appropriate example . How does this system differ from the single entry system ? 8
- (c) State the rules for recording transactions in various types of accounts with suitable examples. 7
4. (a) State the reasons that compel an accountant to prepare a Trial Balance. Is preparation of a trial balance required by law ? 8
- (b) State the different types of accounting errors that do not affect reconciliation of a trail balance. 6
- (c) If the trial balance does not reconcile , what are the options available to an accountant to proceed further with the preparation of final accounts ? Give suitable examples to explain your viewpoint. 6
5. (a) How would you explain the major points of difference between financial and management accounting ? 8
- (b) Outline the utility of a cash book to an organisation. State the purpose and format of two and three columnar cash book. 12

6. What do you mean by 'Computerised accounting' ? What are its advantages over conventional book-keeping ? Are there any problems or short comings of computerised accounting ? Name some of the popular accounting softwares available for use in business. 20
7. (a) What is a 'Cost Sheet' and why is it prepared ? Give the format of a cost sheet and fill it up with assumed figures. 10
- (b) Briefly state the managerial uses of management accounting with specific examples. 10
8. Write short notes on *any Two* of the following : 20
- (a) Retail Accounting
- (b) Subsidiary Books and their utility
- (c) Financial Statements and their preparation
- (d) Tally and its features.
-