

**B.TECH. (AEROSPACE ENGINEERING)  
(BTAE)**

01083

**Term-End Examination**

**December, 2010**

**BAS-003 : TECHNICAL WRITING &  
COMMUNICATION SKILL**

*Time : 3 hours*

*Maximum Marks : 70*

---

*Note : Answer any seven questions. All questions carries equal marks.*

---

1. (a) In love and war, no one really observers 5  
proper social behaviour , in the same way  
when one uses any means, fair or foul, to  
gain an end, we justify it by quoting this  
expression "you don't have to worry about  
her getting hurt,in the process. Remember,  
all's fair in love and war!" reminded the  
military intelligence chief to his aide, of his  
member one spy.  
what does the following words in context  
mean?  
(1) Observe (2) Means  
(3) Gain (4) End  
(5) Justify
- (b) What are the guidelines for writing a good  
summary ?

2. (a) You were invited by your friend to attend a dinner party at her residence. Due to some unavoidable circumstances, you could not attend the party. Write a letter of apology to your friend stating the reason for your absence. 5
- (b) Explain the following terms : 5
- (i) Sentence Structure.
- (ii) Manual.
3. (a) How do you make an effective power point presentation? Justify your answer with suitable examples. 5
- (b) Grammar. 5
- (1) Make verb forms.
- (i) Danger.
- (ii) Comfort.
- (2) Make suitable sentences to differentiate the meanings of the following : 5
- (i) knot.
- (ii) naught.
- (3) Use suitable form of the tense of the verbs :
- (i) I ----- (learn) English for the past 8 years.
- (4) Give antonyms of :-
- (i) Shy (ii) frequency
- (5) Give Synonyms of :
- (i) Expensive (ii) Freedom

4. What are the requirements for preparing an oral presentation. Explain them. 10
  5. Write the Report writer's pyramid method with neat diagram and examples. 10
  6. Describe the uses of Internet and the world wide web with special emphasis on their utility in Aerodynamics. 10
  7. Write an essay on any one of the following topics in about 350 words. 10
    - (a) Recession and its impact on India.
    - (b) My first day at college.
    - (c) If I were the Head of the Institute.
  8. Describe in brief the advantages of using visual aids. Explain graphic aids and how they may help in preparing a technical document. 10
  9. Write a note on the five essential elements of designing a message. 10
  10. What are the aspects of body language? Justify your answer with suitable examples. 10
-