

**POST-GRADUATE DIPLOMA IN ADULT
EDUCATION**

Term-End Examination

December, 2010

**MAE-003 : KNOWLEDGE MANAGEMENT,
INFORMATION DISSEMINATION
AND NETWORKING IN ADULT EDUCATION**

Time : 3 hours

Maximum Weightage : 70%

Note : (i) All the four questions are compulsory.

(ii) All the questions carry equal weightage.

1. Answer the following question in about 600 words.

Define documentation. Explain the steps involved in documenting an event or celebrations.

OR

Write about Library organisation and administration in an adult learning setup.

2. Answer the following question in about 600 words.

Explain the concept, need and components of networking. How are Electronic Networks of Practice (ENoPs) helpful in adult education ?

OR

How do you manage organisational change ? Explain the role of negotiations in managing change.

3. Answer *any four* of the following questions in about 150 words each.

- (a) Write about pre-requisites for knowledge management.
- (b) Describe the process documentation.
- (c) What are the stages involved in book acquisition in a library ?
- (d) Differentiate between LAN, MAN and WAN.
- (e) Write in brief about Adult Learning, Documentation and Information Network (ALADIN).
- (f) Enumerate different methods of motivating employees in an organisation.

4. Answer the following question in about 600 words.

What are the tips you have for improving library value and performance ? How do you apply them in building library resources and services in an adult learning setup ?
